



Office of the President of the Philippines

Office of the Presidential Adviser on Peace, Reconciliation and Unity

7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 636-0701 Fax No: (+632) 638-2216

**INVITATION TO BID FOR THE PROCUREMENT OF TOKENS FOR THE
GAWAD KAPAYAPAAN AND CULMINATING ACTIVITY FOR THE 2023
NATIONAL PEACE CONSCIOUSNESS MONTH**

1. The Office of the Presidential Adviser on Peace Reconciliation and Unity (OPAPRU), intends to apply the sum of **Five Hundred Sixty Thousand Pesos Only (PHP560,000.00)** being the ABC to payments under the contract for the **Procurement of Tokens for the Gawad Kapayapaan and Culminating Activity for the 2023 National Peace Consciousness Month**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Lot	Item	Quantity	Approved Budget for the Contract (ABC)
1	Commemorative Laptop Backpacks	200 Pieces	PHP200,000.00
2	Commemorative Wrist Watches	300 Pieces	PHP360,000.00

2. The OPAPRU now invites bids for the above-mentioned Procurement Project. Delivery of the Goods is required within 15-days upon receipt of the Notice to Proceed (NTP). Bidders should have completed, within **8 August 2023** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a **non-discretionary “pass/fail” criterion** as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from OPAPRU Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during weekdays (Monday – Friday, except holidays) from 08:00 AM to 04:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders from **28 July 2023 to 8 August 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **One Thousand Pesos Only**

(PHP1,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees either in person, by facsimile or through other electronic means.

Lot	Approved Budget for the Contract (ABC)	Applicable Fee
1	PHP200,000.00	PHP500.00
2	PHP360,000.00	PHP500.00

NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.

6. Bids must be duly received by the BAC Secretariat through manual submission or via courier at the office address indicated below **not later than 8 August 2023, (10:00AM). LATE BIDS SHALL NOT BE ACCEPTED. Bid Documents submitted through online or electronic means shall not be accepted.**
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14.**
8. Bid opening shall be on **8 August 2023, (10:30AM) at the given address below.** Bids will be opened in the presence of the bidders' representatives who choose to attend either physically or through video conferencing or webcasting.
9. The OPAPRU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to the award of the contract in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Bids & Awards Committee Secretariat
3rd Floor Agustin I Bldg.
F.Ortigas Jr. Road, Ortigas Center, Pasig City
(02) 8636 0706 local 871

Issued on 27th day of July 2023, Pasig City.


DIR. WENDELL P. ORBESO
Chairperson
Bids & Awards Committee

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.


A. PROCUREMENT PROJECT


Procurement of Tokens for the Gawad Kapayapaan and Culminating Activity for the 2023 National Peace Consciousness Month

B. APPROVED BUDGET FOR THE CONTRACT

Five Hundred Sixty Thousand Pesos Only (PHP560,000.00).

C. SPECIFICATIONS

LOT	ITEMS	TECHNICAL SPECIFICATIONS
1	200 pieces of Commemorative Laptop Backpacks	<p>Material: 500D Polyester Fabric Color: Dark Gray Size: Length: 11 in Width: 8.3 in Thickness: 17.3 in Handle/Shoulder Strap: 4 in wide Components:</p> <ul style="list-style-type: none"> - Single front polyester strap (1.5 inch) flap buckle opening; - Laptop sleeve compartment with middle compartment for files and folders (15.2 x 0.94 x 10.4 in); - 7 inches front pocket organization panel for pens, keys, & other accessories; - Back zipper compartment; - Carry Handle; and - Adjustable straight shoulder straps <p>Logo: Embroider OPAPRU Logo in the front lower right (3inch) Packaging: Individual dust bag</p> <div style="text-align: center;">  </div>
2	300 pieces Commemorative Wrist Watches	<p>Dial: Logo Engraving Logo placement: On the dial Feature:</p>

		<ol style="list-style-type: none"> 1. Power reserve; 2. water resistant (min. 3ATM and max. of 5 ATM); 3. 3-hands without hour marker; 4. 38mm in size <p>Color: With color options</p> <p>Material</p> <ul style="list-style-type: none"> - Case (Stainless steel); - Strap (removable Rubber strap with additional strap in casual faux leather) <p>Packaging: Black Paper Box for watch with pillow</p> <ul style="list-style-type: none"> - length- 9cm - width- 8cm - height- 6cm 
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DELIVERY SCHEDULE

Supply and delivery shall be completed within Fifteen (15) Calendar Days from the receipt of Notice to Proceed (NTP).

PLACE OF DELIVERY

Agustin I Building, F. Ortigas Jr. Road, Ortigas Center, Pasig City

PAYMENT SCHEME

One-time full payment will be made within thirty (30) days after the complete delivery and by the OPAPRU.

OTHER TERMS AND CONDITIONS

Before mass production, sample products should be presented during the Bid Evaluation Review.