



**Office of the President of the Philippines**  
**Office of the Presidential Adviser on Peace, Reconciliation and Unity**  
7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 636-0701 Fax No: (+632) 638-2216

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION**

*Date: 16 June 2023*

The Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU) intends to apply the sum of **Nine Hundred Sixty Nine Thousand Nine Hundred Pesos Only (Php 969,900.00)** being the Approved Budget for the Contract (ABC) for the Small Value Procurement, as defined under Section 53.9 of the Implementing Rules and Regulations of RA 9184 for the **Procurement of Meals for OPAPRU and Normalization Mechanisms Officials and Staff on 28 June – 14 July 2023 and Support to the Ceremonial Opening on 10 July 2023 during the Resumption of Phase 3 Decommissioning of MILF Combatants in Barangay Simuay, Sultan Kudarat, Maguindanao Del Norte.**


QTY	UNIT	GOODS	SPECIFICATIONS
<i>Date of Delivery: 28 – 30 June, 2-9 July, 11-14 July 2023</i>			<b>For Meal</b> – (1 ½ rice, 2 viands, 1 kind of fruit/dessert, and bottled water 500ml)
60	Pax	3 meals (breakfast, lunch, and dinner)	
70	Pax	2 meals (breakfast and lunch)	
15	Pax	1 meal and 1 snack (lunch, and PM snacks)	<b>For Snack</b> – (sandwich/assorted native delicacies and canned juice/soft drinks)
<i>Date of Delivery: 10 July 2023</i>			
240	pax	1 meal (lunch only) and 2 snacks (am and pm snacks)	<b>Packed Meals</b> <b>Halal Certified</b>

The OPAPRU now invites contractors/suppliers to submit price quotations for the abovementioned procurement project.

The Contract will be awarded per lot to the lowest quotation and responsive to the specifications and requirements.

For further inquiries and clarifications, you may coordinate with the BAC Secretariat at telephone number (02) 8636 0701 to 06 local 871 or email at [bac.secretariat@peace.gov.ph](mailto:bac.secretariat@peace.gov.ph).

Sincerely,

  
**HANNAH V. GARRIGUES**  
Administrative Officer II

## TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is inclusive of applicable taxes, fees, and/or levies payable.
2. The Contract shall be awarded to the lowest and responsive bidder. Bid amount exceeding the ABC shall be automatically disqualified.
3. The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
4. The Bidder shall submit its quotation with the following documents on or before 20 June 2023 ; 10:00 a.m. on the address specified below:
  - A. Mayor's/Business Permit
  - B. PhilGEPS Registration Number
  - C. Omnibus Sworn Statement (*Original Copy*)
  - D. Income/Business Tax Return (*note: for ABC above PhP500,000.00*)
5. The abovementioned documents must be properly labeled (“**TAB**”) before submitting to the BAC Secretariat.
6. None submission of any of the document/s will be automatically declared ineligible to bid and hence, the bid shall be disqualified.
7. Bid documents shall be submitted in a *sealed and signed envelope* indicating the Procurement title together with the name of the Bidder, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.
8. The physical bidding documents shall be submitted personally or via courier on or before the set deadline and time at the:
 

**Bids and Awards Committee Secretariat Office**  
**3<sup>rd</sup> Floor, Agustin I Building**  
**Emerald Avenue, Ortigas Center**  
**Pasig City**
9. The OPAPRU shall conduct an evaluation/inspection of goods to be supplied/procured before an award shall be issued.
10. Subcontracting is not allowed.
11. The delivery of goods shall be completed within 28 June – 14 July 2023.
12. The place of delivery will be at:
 

**Old Maguindanao Provincial Capitol**  
**Brgy Simuay, Sultan Kudarat**  
**Maguindanao del Norte**
13. Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
14. Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
15. The OPAPRU reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184

## QUOTATION FORM

### Office of the Presidential Adviser on Peace, Reconciliation and Unity

Agustin I Building, F. Ortigas Jr. Road,  
Ortigas Center, Pasig City

Dear Sir/Ma'am:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items, for the Procurement of Meals for OPAPRU and Normalization Mechanisms Officials and Staff on 28 June – 14 July 2023 and Support to the Ceremonial Opening on 10 July 2023 during the Resumption of Phase 3 Decommissioning of MILF Combatants in Barangay Simuay, Sultan Kudarat, Maguindanao Del Norte.

QTY	UNIT	GOODS	SPECIFICATIONS	STATEMENT OF COMPLIANCE	UNIT COST	TOTAL COST
<i>Date of Delivery:</i> 28 – 30 June, 2-9 July, 11-14 July 2023			<b>For Meal</b> – (1 ½ rice, 2 viands, 1 kind of fruit/dessert, and bottled water 500ml)  <b>For Snack</b> – (sandwich/assorted native delicacies and canned juice/soft drinks)  <b>Packed Meals</b>  <b>Halal Certified</b>			
60	Pax	3 meals (breakfast, lunch, and dinner)				
70	Pax	2 meals (breakfast and lunch)				
15	Pax	1 meal and 1 snack (lunch, and PM snacks)				
<i>Date of Delivery:</i> 10 July 2023						
240	pax	1 meal (lunch only) and 2 snacks (am and pm snacks)				
TOTAL						

Prices in the above offer are certified true and correct.

Sincerely,

\_\_\_\_\_  
(Signature over Printed Name of the Authorized Representative)

Company Name: \_\_\_\_\_

Contact No: \_\_\_\_\_

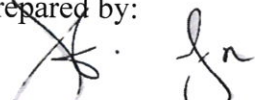
Email Address: \_\_\_\_\_

**TECHNICAL SPECIFICATION**

**Title of Procurement Project:** Procurement of Meals for OPAPRU and Normalization Mechanisms Officials and Staff on 28 June – 14 July 2023 and Support to the Ceremonial Opening on 10 July 2023 during the Resumption of Phase 3 Decommissioning of MILF Combatants in Barangay Simuay, Sultan Kudarat, Maguindanao Del Norte.

QTY	UNIT	GOODS	SPECIFICATIONS
<i>Date of Delivery: 28 – 30 June, 2-9 July, 11-14 July 2023</i>			<b>For Meal</b> – (1 ½ rice, 2 viands, 1 kind of fruit/dessert, and bottled water 500ml)
60	Pax	3 meals (breakfast, lunch, and dinner)	
70	Pax	2 meals (breakfast and lunch)	
15	Pax	1 meal and 1 snack (lunch, and PM snacks)	<b>For Snack</b> – (sandwich/assorted native delicacies and canned juice/soft drinks)
<i>Date of Delivery: 10 July 2023</i>			
240	pax	1 meal (lunch only) and 2 snacks (am and pm snacks)	<b>Packed Meals</b>  <b>Halal Certified</b>

Prepared by:

  
**HANNAH V. GARRIGUES**  
 AO-II FOSU

Noted by:

  
**ANNA FARINA F. PACETE**  
 Head, FOSU