



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity

7th Floor, Agustin I Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 636-0701 Fax No: (+632) 638-2216

**INVITATION TO BID FOR THE PROCUREMENT OF OFFICE EQUIPMENT FOR
THE NATIONAL AMNESTY COMMISSION (NAC)**

1. The Office of the Presidential Adviser on Peace Reconciliation and Unity (OPAPRU), intends to apply the sum of **Two Million One Hundred Nineteen Thousand Pesos Only (PHP2,119,000.00)** being the ABC to payments under the contract for the **Procurement of Office Equipment for the National Amnesty Commission (NAC)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The OPAPRU now invites bids for the above-mentioned Procurement Project. Delivery of the Goods is required thirty (30) days upon receipt of the Notice of Award (NOA). Bidders should have completed, within 20 June 2023 from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a **non-discretionary “pass/fail” criterion** as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from OPAPRU Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during weekdays (Monday – Friday, except holidays) from 08:00 AM to 04:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders from **29 May 2023 to 20 June 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **Five Thousand Pesos Only (PHP5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees either in person, by facsimile or through other electronic means.
6. The OPAPRU will hold a **Pre-Bid Conference on 6 June 2023, (10:00AM)** at the 3rd Floor, Agustin I Building, F. Ortigas Jr. Road, Ortigas Center, Pasig City, and/or through video conferencing or webcasting, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below **not later than 20 June 2023, (10:00AM)**. **LATE BIDS**

SHALL NOT BE ACCEPTED. *Bid Documents submitted through online or electronic means shall not be accepted.*

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14.**
9. Bid opening shall be on **20 June 2023, (10:30AM) at the given address below.** Bids will be opened in the presence of the bidders' representatives who choose to attend either physically or through video conferencing or webcasting.
10. The OPAPRU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to the award of the contract in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Bids & Awards Committee Secretariat
3rd Floor Agustin I Bldg.
F.Ortigas Jr. Road, Ortigas Center, Pasig City
(02) 8636 6706 local 871

Issued on 29th day of May 2023, Pasig City.



EDIR. ANDRES S. AGUINALDO, JR.
Chairperson
Bids & Awards Committee