



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity
 7th Floor, Agustin I Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 8636-0701 Fax No: (+632) 638-2216

REQUEST FOR QUOTATION

Date: 11 May 2023

REQUEST FOR PROCUREMENT FOR THE PRINTING OF VARIOUS INFORMATION, EDUCATION, COMMUNICATIONS (IEC) MATERIALS RELATIVE TO THE PERFORMANCE GOVERNANCE SYSTEM COMMUNICATIONS PLAN

The Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU) intends to apply the sum of **One Hundred Seven Thousand Pesos (Php 107,000.00)** being the Approved Budget for the Contract (ABC) to be paid for the Negotiated Procurement through Small Value Procurement of **Printing of Information Education Communication (IEC) Materials relative to the Performance Governance System (PGS) Communication Plan** as defined under Section 53.9 of the Implementing Rules and Regulations of R.A. No. 9184.


Lot No.	Goods	Quantity	Specific Technical Requirements
1	A4 Flyer Content: EO 158 + 5 Point Agenda Size A4; back-to-back; full color; 200 GSM	500 pcs	See Annex "A"
	Posters Content: OPAPRU history, 5 Agenda, Vision, Mission, Objectives Size: 21.65" x 29.53"; full color, C2S 300 GSM	4 pcs	
	Roll-up Tarps with Stand Content OPAPRU History; Five-Point Agenda; Three Principles of Peace Process; Vision, Mission, Objectives Size: 2.78 x 6.56 feet; full color; with stand	2 pcs	
	Customized Folder with Pockets Size: 17.32x/8.66" x 12" (see sample/mock up); 300 GSM; C2S; full color	400 pcs	

The OPAPRU now invites contractors/suppliers to submit price quotations for the abovementioned procurement project.

The Contract will be awarded per lot to the lowest quotation and responsive to the specifications and requirements.

For further inquiries and clarifications, you may coordinate with the BAC Secretariat at telephone number (02) 8636 0701 to 06 local 871 or email at bac.secretariat@peace.gov.ph.

Sincerely,


DIRECTOR DARWIN WALLY T. WEE
 Communications and Public Affairs Services



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TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is inclusive of applicable taxes, fees, and/or levies payable.
2. The Contract shall be awarded to the lowest and responsive bidder. Bid amount exceeding the ABC shall be automatically disqualified.
3. The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
4. The Bidder shall submit its quotation with the following documents on or before 16 May 2023 **10:00 a.m.** on the address specified below:
 - A. Mayor's/Business Permit
 - B. PhilGEPS Registration Number
 - C. Tax Clearance
 - D. Omnibus Sworn Statement (*Original Copy*)
 - E. Income/Business Tax Return (*note: for ABC above PhP500,000.00*)
5. The abovementioned documents must be properly labeled ("**TAB**") before submitting to the BAC Secretariat.
6. None submission of any of the document/s will be automatically declared ineligible to bid and hence, the bid shall be disqualified.
7. Bid documents shall be submitted in a *sealed and signed envelope* indicating the Procurement title together with the name of the Bidder, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.
8. The physical bidding documents shall be submitted personally or via courier on or before the set deadline and time at the:

Bids and Awards Committee Secretariat Office
3rd Floor, Agustin I Building
Emerald Avenue, Ortigas Center
Pasig City
9. The OPAPRU shall conduct an evaluation/inspection of goods/services to be supplied/procured before an award shall be issued.
10. Subcontracting is not allowed.
11. The delivery of goods/services shall be completed within 30 calendar days from receipt of Job/Purchase Order/Notice of Award.
12. The place of delivery will be at:

Communications and Public Affairs Services Office
5th Floor, Agustin I Building
Emerald Avenue, Ortigas Center
Pasig City



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13. Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
14. Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
15. The OPAPRU reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.



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BIDS AND AWARDS COMMITTEE
QUOTATION FORM

Office of the Presidential Adviser on Peace, Reconciliation and Unity
 Agustin I Building, F. Ortigas Jr. Road,
 Ortigas Center, Pasig City

Dear Sir/Ma'am:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance <i>(Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered)</i>	Unit Cost	Total Cost
1	A4 Flyer Content: EO 158 + 5 Point Agenda Size A4; back-to-back; full color; 200 GSM	500 pcs			
	Posters Content: OPAPRU history, 5 Agenda, Vision, Mission, Objectives Size: 21.65" x 29.53"; full color, C2S 300 GSM	4 pcs			
	Roll-up Tarps with Stand Content OPAPRU History; Five-Point Agenda; Three Principles of Peace Process; Vision, Mission, Objectives Size: 2.78 x 6.56 feet; full color; with stand	2 pcs			
	Customized Folder with Pockets Size: 17.32x/8.66" x 12" (see sample/mock up) 300 GSM; C2S; full color	400 pcs			
GRAND TOTAL					

Prices in the above offer are certified true and correct.



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Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____
Contact No: _____
Email Address: _____



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ANNEX A

TECHNICAL SPECIFICATION

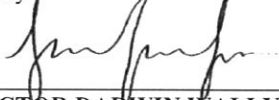
Title of Procurement Project: Procurement of Adobe Creative Cloud All Apps for CPAS Personnel for period of January to December 2023


Item	Quantity	Unit	Description
A4 Flyer Size A4; back-to-back; full color; 200 GSM	500 pcs	pcs	Content: EO 158 + 5 Point Agenda
Posters Size: 21.65" x 29.53"; full color, C2S 300 GSM	4 pcs	pcs	Content: OPAPRU history, 5 Agenda, Vision, Mission, Objectives
Roll-up Tarps with Stand Size: 2.78 x 6.56 feet; full color; with stand	2 pcs	pcs	Content: OPAPRU History; Five-Point Agenda; Three Principles of Peace Process; Vision, Mission, Objectives
Customized Folder with Pockets (inside) Size: 17.32x/8.66" x 12"	400 pcs	pcs	With OPAPRU logo and design

Prepared by:


 ALAISAH B. PENDATUN
 Communications and Public Affairs Services

Noted by:


 DIRECTOR DARWIN WALLY T. WEE 
 Communications and Public Affairs Services



OPAPRU
Office of the President of the Philippines
**OFFICE OF THE PRESIDENTIAL ADVISER
ON PEACE, RECONCILIATION AND UNITY**

HISTORY

For decades, thousands of lives have been lost and millions of residents have been displaced due to internal armed conflict. These incidents of violence have cost the nation billions of pesos that could have been spent on much needed basic services and infrastructure. The Government has thus made the attainment of a just, comprehensive and lasting peace among its main priorities. In 1993, the Office of the Presidential Adviser on the Peace Process or OPAPP was created through Executive Order No. 125, which was later enhanced and strengthened through Executive Order No. 3, in 2001. In 2021, Executive Order No. 158 was signed which expanded the mandate of the Agency to to manage, direct, integrate, and supervise the implementation of the Comprehensive Peace Process through fostering reconciliation and unity among the Filipino people.



MANDATE

The OPAPRU is mandated to manage, direct, integrate, and supervise the implementation of the Comprehensive Peace Process through promoting and reinforcing reconciliation and unity among the Filipino people.



VISION

A just and lasting peace for the nation and for all Filipinos.



MISSION

To manage, direct, integrate, and supervise the implementation of the Comprehensive Peace Process including initiatives that promote and reinforce national reconciliation and unity.



PRINCI

- Conflict
- Whole-
- Empow



OBJEC

- Embed
- Enhanc
- Social, e

To get updates on the country's peace process, follow us on social media:
[f](#) [t](#) [@](#) [i](#) [v](#) [@PE](#)

**The Five-Point
Peace, Reconciliation
and Unity Agenda**

The Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU) is mandated to manage, direct, integrate, and supervise the implementation of the Comprehensive Peace Process through reinforcing and promoting reconciliation and unity among the Filipino people.



AGENDA 1

Completion of peace agreements with the MILF and MNLF towards healing and reconciliation in the Bangsamoro



AGENDA 2

Ending of local communist armed conflict by expanding the transformation programs for local conflict peace process



AGENDA 3

Completion and sustainment of the gains of the signed peace agreements with the RPM-F/RPA/ABB and CBA-CPLA



AGENDA 4

Enhancement of the resilience for peace of communities and vulnerable groups through social healing and peacebuilding approaches in support of the peace processes



AGENDA 5

Enhancement of the delivery of Conflict-Sensitive and Peace-Promoting (CSPP)-compliant development interventions in addressing the key drivers of conflict through convergence and complementation in support of the peace processes

**Flyer: EO 158 + 5
Point Agenda
(Back-to Back)**

- Size: **A4**
- Full color
- **Back-to-Back**
- Glossy
- 200 GSM

Posters: OPAPRU History; Five-Point Agenda; Three Principles of Peace Process; Vision, Mission. Objectives

- Size: 21.65" x 29.53"
- Full color, C2S 300 GSM

**Office of the President of the Philippines
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OPAPRU HISTORY

For decades, thousands of lives have been lost and millions of residents have been displaced due to internal armed conflicts. These incidents of violence have cost the nation billions of pesos that could have been spent on much needed basic services and infrastructure. The Government has thus made the attainment of a just, comprehensive, and lasting peace among its main priorities. In 1993, the Office of the Presidential Adviser on the Peace Process or OPAPP was created through Executive Order No. 125, which was later enhanced and strengthened through Executive Order No. 3, in 2001. In 2021, Executive Order No. 153 was signed which expanded the mandate of the Agency to manage, direct, integrate, and supervise the implementation of the Comprehensive Peace Process through fostering reconciliation and unity among the Filipino people.

RELAUNCH OF THE RESUMPTION OF PHASE 3 MRL DECOMMISSIONING

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**The Five-Point
Peace, Reconciliation and Unity Agenda**

The OPAPRU is mandated to manage, direct, integrate, and supervise the implementation of the Comprehensive Peace Process, including initiatives that promote and reinforce national reconciliation and unity.

AGENDA 1
Completion of peace agreements with the MILF and MNLF towards healing and reconciliation in the Bangsamoro.

AGENDA 2
Ending all four communist armed conflicts by expanding the transformation programs for local conflict peace process.

AGENDA 3
Completion and sustainment of the gains of the signed peace agreements with the RPA (P) (RPAAB) and CBA-CFLA.

AGENDA 4
Enhancement of the resilience for peace of communities and vulnerable groups through local healing and peacebuilding approaches in support of the peace processes.

AGENDA 5
Enhancement of the delivery of Conflict Sensitive and Peace-Promoting (CSP) compliant development interventions in addressing the key drivers of conflict through convergence and complementarity in support of the peace processes.

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**Three Principles of the
Comprehensive Peace Process**

1. A comprehensive peace process should be community-based, reflecting the sentiments, values and principles important to all Filipinos. Thus, it shall be defined not by the government alone, nor by the different contending groups only, but by all residents of one community.

2. A comprehensive peace process aims to forge a new social compact for a just, equitable, humane and pluralistic society. It seeks to establish a genuinely pluralistic society, where all individuals and groups are free to engage in peaceful competition for predominance of their political programs without fear through the exercise of rights and liberties guaranteed by the Constitution, and where they may compete for political power through an electoral system that is free, fair and honest.

3. A comprehensive peace process seeks a principled and peaceful resolution to the internal armed conflicts, with neither blame nor surrender, but with dignity for all concerned.

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MANDATE
The OPAPRU is mandated to manage, direct, integrate, and supervise the implementation of the Comprehensive Peace Process including initiatives that promote and reinforce national reconciliation and unity.

VISION
A just and lasting peace for the nation and for all Filipinos.

MISSION
To manage, direct, integrate, and supervise the implementation of the Comprehensive Peace Process including initiatives that promote and reinforce national reconciliation and unity.

PRINCIPLES

- Conflict Sensitive and Peace-Promoting
- Whole of Society
- Empowering

OBJECTIVES

- Embedding peace, reconciliation and unity in the social fabric
- Enhancing resilience for peace
- Social, economic, and political re-engineering

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Roll-up Tarps with stand: OPAPRU History; Five-Point Agenda; Three Principles of Peace Process; Vision, Mission, Objectives

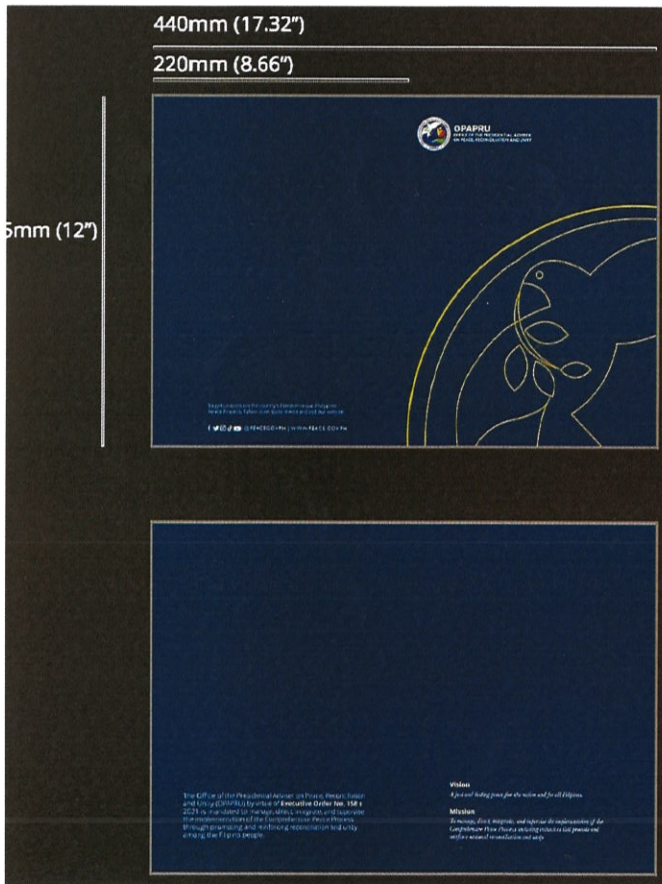
- Size: 2.78 x 6.56 feet
- Full color, with stand



DESIGN /
MOCK-UP

Customized Folder with pocket

- Size: 17.32x/8.66" x 12"
- 300 GSM, C2S
- Full color



**DESIGN /
MOCK-UP**

Gold Embossed Print

**DOWNLOAD ALL THE FILES
HERE:**

https://drive.google.com/drive/folders/1UHoK6-ROoEaIEUpIHbNpkZE8NeMhC-ve?usp=share_link