



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity
 7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 636-0701 Fax No: (+632) 638-2216

BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION

10 March 2023

The Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU) intends to apply the sum of ***One Hundred Seventy Thousand Pesos Only (PhP170,000.00)*** being the Approved Budget for the Contract (ABC) for the ***small value procurement***, as defined under Section 53.4 of the Implementing Rules and Regulations of RA 9184 the ***Rental of four (4) units of Vehicles for the National Amnesty Commission*** for the period of ***23 March to 06 April 2023***.

Lot No.	Goods	Quantity	Specific Technical Requirements
1	Sports Utility Vehicle (SUV)	1	<ul style="list-style-type: none"> • 2019 model or higher • Engine displacement not exceeding 2700 cc for gasoline or 3000 cc for diesel
	Multi-Purpose Vehicle (MPV)	2	<ul style="list-style-type: none"> • 2019 or higher • engine displacement not exceeding 2000cc for gasoline or 2800 cc for diesel;
	Commuter Van	1	<ul style="list-style-type: none"> • 2019 model or higher • Engine displacement not exceeding 2500 cc for gasoline or 3000 cc for diesel

The OPAPRU now invites contractors/suppliers to submit price quotations for the abovementioned procurement project.

The Contract will be awarded per lot to the lowest quotation and responsive to the specifications and requirements.

For further inquiries and clarifications, you may coordinate with the BAC Secretariat at telephone number (02) 8636 0701 to 06 local 871 or email at bac.secretariat@peace.gov.ph.

Sincerely,

ATTY. LEAH TANODRA-ARMAMENTO
 Chairperson, National Amnesty Commission



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TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is inclusive of applicable taxes, fees, and/or levies payable.
2. The Contract shall be awarded to the lowest and responsive bidder. Bid amount exceeding the ABC shall be automatically disqualified.
3. The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
4. The Bidder shall submit its quotation with the following documents on or before 14 March 2023; 10:00 a.m. on the address specified below:
 - A. Mayor's/Business Permit
 - B. PhilGEPS Registration Number
 - C. Omnibus Sworn Statement (*Original and Notarized Copy*)
 - D. Income/Business Tax Return (*note: for ABC above PhP500,000.00*)
5. The abovementioned documents must be properly labeled (“**TAB**”) before submitting to the BAC Secretariat.
6. None submission of any of the document/s will be automatically declared ineligible to bid and hence, the bid shall be disqualified.
7. Bid documents shall be submitted in a *sealed and signed envelope* indicating the Procurement title together with the name of the Bidder, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.
8. The physical bidding documents shall be submitted personally or via courier on or before the set deadline and time at the:

Bids and Awards Committee Secretariat Office
3rd Floor, Agustin I Building
Emerald Avenue, Ortigas Center
Pasig City
9. The OPAPRU shall conduct an evaluation/inspection of goods to be supplied/procured before an award shall be issued.
10. Subcontracting is not allowed.
11. The delivery of goods shall be completed within seven (7) calendar days from receipt of Job/Purchase Order
12. Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
13. Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
14. The OPAPRU reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.



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QUOTATION FORM

Office of the Presidential Adviser on Peace, Reconciliation and Unity
 Agustin I Building, F. Ortigas Jr. Road,
 Ortigas Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance <i>(Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered)</i>	Unit Cost	Total Cost
GRAND TOTAL					

Prices in the above offer are certified true and correct.

Sincerely,

 (Signature over Printed Name of the Authorized Representative)

Company Name: _____
 Contact No: _____
 Email Address: _____



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ANNEX A

TECHNICAL SPECIFICATION

**Title of Procurement Project: Rental of four (4) units of Vehicles for the National
 Amnesty Commission for the period of 23 March to 06 April 2023.**

Lot	Goods	Quantity	Specific Technical Requirements
1	SUV	1	<ul style="list-style-type: none"> • 2019 model or higher • Engine displacement not exceeding 2700 cc for gasoline or 3000 cc for diesel
2	MPV	2	<ul style="list-style-type: none"> • 2019 or higher • engine displacement not exceeding 2000cc for gasoline or 2800 cc for diesel;
3	Commuter Van	1	<ul style="list-style-type: none"> • 2019 model or higher • Engine displacement not exceeding 2500 cc for gasoline or 3000 cc for diesel

Prepared by:


 Kate Love Krizzle D. Garcia
 PDO III, NAC Secretariat

Noted by:


 ATTY. LEAH TANODRA-ARMAMENTO
 Chairperson, NAC