



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity
 7th Floor, Agustin I Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 636-0701 Fax No: (+632) 638-2216

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Date: November 3, 2022

The Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU) intends to apply the sum of **One Hundred Eighty-six Thousand Pesos Only (PhP186,000.00)** being the Approved Budget for the Contract (ABC) to be paid for the Negotiated Procurement: Small Value Procurement as defined under Section 53.9 of the Implementing Rules and Regulations of RA 9184 the Procurement of Vehicle Rental in connection with the “Conduct of Pananglagip: review and validation of the historical accounts of CPLA pioneers/Legacy Documentation, and Consensus Building on Regional Autonomy” on November 15-19, 2022.


Lot No.	Goods	Quantity	Specific Technical Requirements
1	Vehicle rental	6 units	See Annex “A”

The OPAPRU now invites contractors/suppliers to submit price quotations for the abovementioned procurement project.

The Contract will be awarded per lot to the lowest quotation and responsive to the specifications and requirements.

For further inquiries and clarifications, you may coordinate with the BAC Secretariat at telephone number (02) 8636 0701 to 06 local 871 or email at bac.secretariat@peace.gov.ph.

Sincerely,


SUSANA GUADALUPE H. MARCAIDA
 Executive Director IV, Office of the Executive Director for
 Local Conflict Transformation and Peace Sustainability



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TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is inclusive of applicable taxes, fees, and/or levies payable.
2. The Contract shall be awarded to the lowest and responsive bidder. Bid amount exceeding the ABC shall be automatically disqualified.
3. The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
4. The Bidder shall submit its quotation with the following documents on or before **08 Nov. 2022 10AM** on the address specified below:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Omnibus Sworn Statement (*Original Copy*)
4. Income/Business Tax Return (*note: for ABC above PhP500,000.00*)

5. None submission of any of the document/s will be automatically declared ineligible to bid and hence, the bid shall be disqualified.
6. Bid documents shall be submitted in a *sealed and signed envelope* indicating the Procurement title together with the name of the Bidder, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.
7. The physical bidding documents shall be submitted personally or via courier on or before the set deadline and time at the:

Bids and Awards Committee Secretariat Office

*3rd Floor, Agustin I Building
 Emerald Avenue, Ortigas Center
 Pasig City*

5. The OPAPRU shall conduct an evaluation/inspection of goods to be supplied/procured before an award shall be issued.
6. Subcontracting is not allowed.
7. The delivery of goods shall be completed within _____ calendar days from receipt of Job/Purchase Order.
8. The place of delivery will be at:

No. 28, M. Roxas Street, Lowerbrookside, Baguio City



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9. Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
10. Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
11. The OPAPRU reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.



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QUOTATION FORM

Office of the Presidential Adviser on Peace, Reconciliation and Unity
 Agustin I Building, F. Ortigas Jr. Road,
 Ortigas Center, Pasig City

Dear Sir/Ma'am:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Qty.	Statement of Compliance	Unit Cost	Total Cost
1	12-seater capacity, 2016 and above model, manual, and inclusive of fuel, driver, repair and maintenance, and applicable toll fees.				
	Vehicle must be air conditioned, in good running condition and with spare tire				
	Route:				
	1. November 14-18 – Baguio to Kalinga vv.	1			
	2. November 15-17 – Mt. Province to Kalinga vv.	1			
	3. November 15-17 – Apayao to Kalinga vv.	1			
	4. November 15-17 – Tinglayan to Tabuk vv.	1			
5. November 15-17 – Pasil to Tabuk vv.	1				
6. November 15-17 – Tanudan to Tabuk vv.	1				
GRAND TOTAL					



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Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____
Contact No: _____
Email Address: _____



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ANNEX A

TECHNICAL SPECIFICATION

Title of Procurement Project: Procurement of Vehicle Rental in connection with the “Conduct of Pananglagip: review and validation of the historical accounts of CPLA pioneers/Legacy Documentation, and Consensus Building on Regional Autonomy”

Item	Quantity	Unit	Description
	6	Vehicle Rental	<ul style="list-style-type: none"> • 12-seater capacity, 2016 and above model, manual, and inclusive of fuel, driver, repair and maintenance, and applicable toll fees. • Vehicle must be air conditioned, in good running condition and with spare tire • Route: <ul style="list-style-type: none"> ➤ November 14-18 – Baguio to Kalinga vv. ➤ November 15-17 – Mt. Province to Kalinga vv. ➤ November 15-17 – Apayao to Kalinga vv. ➤ November 15-17 – Tinglayan to Tabuk vv. ➤ November 15-17 – Pasil to Tabuk vv. ➤ November 15-17 – Tanudan to Tabuk vv.