



**Office of the President of the Philippines**  
**Office of the Presidential Adviser on Peace, Reconciliation and Unity**  
7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 636-0701 Fax No: (+632) 638-2216

**INVITATION TO BID FOR THE RENTAL OF TWENTY-TWO (22)  
UNITS OF MOTOR VEHICLE FOR THE PERIOD OF 1 JANUARY 2023  
TO 31 DECEMBER 2023**

1. The Office of the Presidential Adviser on Peace Reconciliation and Unity (OPAPRU), intends to apply the sum of **Twenty-Two Million Four Hundred Forty Thousand Pesos (PhP22,440,000.00)** being the ABC for the **Rental of Twenty-Two (22) Units of Motor Vehicles for the period of 1 January 2023 to 31 December 2023**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The OPAPRU encourages the submission of bids for the Procurement Project. The delivery date of the goods shall be made on the date indicated in the Notice to Proceed. Interested bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Procurement Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders) thereof.
3. Bidding will be conducted through open competitive bidding procedures using a **non-discretionary “pass/fail” criterion** as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.


Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from OPAPRU BAC Secretariat and inspect the Bidding Documents at the address given below during weekdays (Monday – Friday, except holidays) from 08:00 AM to 05:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **25 November 2022** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty-Five Thousand Pesos (PHP25,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees either in person, by facsimile or through electronic means.
6. The OPAPRU will hold a Pre-Bid Conference on **5 December 2022, (10:00AM)** at the Kapayapaan Conference Room, 7th Floor Agustin I Building, F. Ortigas Jr. Road, Ortigas Center, Pasig City, and/or through video conferencing or webcasting, which shall be open to prospective bidders.

7. Physical Bid Documents must be duly received by the BAC Secretariat at the office address indicated below **not later than 16 December 2022, (10:00AM). Late bids shall not be accepted.** Bid Documents submitted through electronic means shall be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14.**
9. Bid opening shall be on **16 December 2022, (10:30AM).** Bids will be opened in the presence of the bidder/s representative/s who choose to attend either physically or through video conferencing or webcasting.
10. The OPAPRU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to the award of the contract in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**Bids & Awards Committee Secretariat**  
3rd Floor Agustin I Bldg.  
F.Ortigas Jr. Road, Ortigas Center, Pasig City  
(02) 8636 0706 local 871

Issued on 24<sup>th</sup> day of November 2022, Pasig City.

  
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**EDIR. ANDRES S. ANGUINALDO, JR.**  
*Chairperson*  
Bids & Awards Committee

## TECHNICAL SPECIFICATIONS

### A. PROCUREMENT PROJECT

Rental of Twenty-Two (22) Units of Motor Vehicles for the period of 1 January 2023 to 31 December 2023

### B. APPROVED BUDGET FOR THE CONTRACT

Twenty-Two Million Four Hundred Forty Thousand Pesos (PhP22,440,000.00)

### C. SPECIFICATIONS

Type	Specifications	Quantity
Passenger Van	Engine displacement no exceeding 2500 cc for gasoline or 3000 cc for diesel	10
Sports Utility Vehicle	Engine displacement no exceeding 2700 cc for gasoline or 3000 cc for diesel.	12

#### Specific Requirements

1. This procurement-project covers rental of twenty-two (22) units of motor vehicles only.
2. All motor vehicles must be 2017 model or higher.
3. Valid/Updated and readable OR/CR of the vehicles must be submitted as part of the first envelope. Non-submission of any or all of the valid/updated OR/CR is a ground for disqualification.
4. Original copy of the OR/CR must be ready at the time the Bids & Awards Committee (BAC) requires for it. Non-submission of the original document or any equivalent shall be a ground for disqualification.
5. Lessor must be the absolute owner of the vehicles. If not, the lessor must submit a duly notarized document stating his/her authority over the vehicle/s subject of the contract for rent.
6. Rented vehicles shall be parked at the parking spaces of the OPAPRU the whole duration of the contract for vehicle rental.
7. All vehicles for Ortigas OPAPRU must be installed with Radio Frequency Identification (RFID-Easytrip and Autosweep).
8. Preventive maintenance, such as but not limited to change oil, change of batteries, change of tires, change of window tint, repair of brake pads and the likes shall be for the account of the lessor/contractor.
9. Place of Delivery of Vehicles

OPAPRU Ortigas Parking Area  
Ruby Road, Agustin I Building  
Ortigas Center, Pasig City

### D. MANNER OF PAYMENT

Payment shall be made upon submission of monthly billing statement and other necessary documents by the lessor.