



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity
7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 636-0701 Fax No: (+632) 638-2216

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Date: 17 June 2022

The Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU) intends to apply the sum of **Six Hundred Seventy-Five Thousand Pesos Only (PhP 675,000.00)** being the Approved Budget for the Contract (ABC) to be paid for the Small Value Procurement, as defined under Section 53.9 of the Implementing Rules and Regulations of RA 9184 the **Procurement of Meals and Snacks for the Peace Orientation Towards a Transformation Program for Former CTG Rebels** for the period of **23-25 June 2022**.

Lot No.	Goods	Quantity	Specific Technical Requirements
1	AM and PM Snacks (300 pax for 3 days)	1800	See Annex "A"
	Breakfast, Lunch, Dinner (300 pax for 3 days)	2700	

The OPAPRU now invites contractors/suppliers to submit price quotations for the abovementioned procurement project.

The Contract will be awarded per lot to the lowest quotation and responsive to the specifications and requirements.

For further inquiries and clarifications, you may coordinate with the BAC Secretariat at telephone number (02) 8636 0701 to 06 local 871 or email at bac.secretariat@peace.gov.ph.

Sincerely,

DIR. MARIA CARLA MUNSAYAC-VILLARTA
Head, Localized Peace Engagements Office



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TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is inclusive of applicable taxes, fees, and/or levies payable.
2. The Contract shall be awarded to the lowest and responsive bidder. Bid amount exceeding the ABC shall be automatically disqualified.
3. The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
4. The Bidder shall submit its quotation with the following documents on or before **21 June 2022 10:00AM** on the address specified below:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Omnibus Sworn Statement (*Original Copy*)
4. Income/Business Tax Return (*note: for ABC above PhP500,000.00*)

5. None submission of any of the document/s will be automatically declared ineligible to bid and hence, the bid shall be disqualified.
6. Bid documents shall be submitted in a *sealed and signed envelope* indicating the Procurement title together with the name of the Bidder, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.
7. The physical bidding documents shall be submitted personally or via courier on or before the set deadline and time at the:

Bids and Awards Committee Secretariat Office
3rd Floor, Agustin I Building
Emerald Avenue, Ortigas Center
Pasig City

5. The OPAPRU shall conduct an evaluation/inspection of goods to be supplied/procured before an award shall be issued.
6. Subcontracting is not allowed.
7. The delivery of goods shall be completed within three calendar days from receipt of Job/Purchase Order.
8. The place of delivery will be at:

91st IB, Brgy Calabuanan
Baler, Aurora



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9. Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
10. Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
11. The OPAPRU reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.



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QUOTATION FORM

Office of the Presidential Adviser on Peace, Reconciliation and Unity
Agustin I Building, F. Ortigas Jr. Road,
Ortigas Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance	Unit Cost	Total Cost
1	AM and PM Snacks (300 pax for 3 days)	1800			
	Breakfast, Lunch, Dinner (300 pax for 3 days)	2700			
GRAND TOTAL					

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____
Contact No: _____
Email Address: _____



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ANNEX A

TECHNICAL SPECIFICATION

Title of Procurement Project: Procurement of Meals and Snacks for the Peace Orientation Towards a Transformation Program for Former CTG Rebels on 23-25 June 2022

Item	Quantity	Unit	Description
1	1800	Pax	AM and PM Snacks (300 pax for 3 days) *Kakanin/Sandwich/Pasta/juice
2	2700	Pax	Breakfast, Lunch, Dinner (300 pax for 3 days) Breakfast: One serving of Rice, Egg, One viand, coffee Lunch: One serving of Rice, Two Viands of Meat or One Serving of Meat & Vegetables Dinner: One serving of Rice, Two Viands of Meat or One Serving of Meat & Vegetables
			*With purified hot/cold drinking water during the entire day *Provision of nuts and candies