



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity
7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 636-0701 Fax No: (+632) 638-2216

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Date: 2 June 2022

The Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU) intends to apply the sum of ***Eighty-eight Thousand Pesos Only (PhP 88,000.00)*** being the Approved Budget for the Contract (ABC) to be paid for the Small Value Procurement, as defined under Section 53.9 of the Implementing Rules and Regulations of RA 9184 the **Delivery and Supply for the Procurement of Vehicle Rental for the Follow-Through Workshop on the Proposed Establishment of a National Body/Mechanism on Transitional Justice and Reconciliation for the period of 12-16 June 2022 in Davao city.**

Lot No.	Goods	Quantity	Specific Technical Requirements
1	Vehicle (Van) for 5 days	1	See Annex "A"
2	Vehicle (Van) for 2 days	2	

The OPAPRU now invites contractors/suppliers to submit price quotations for the abovementioned procurement project.

The Contract will be awarded per lot to the lowest quotation and responsive to the specifications and requirements.

For further inquiries and clarifications, you may coordinate with the BAC Secretariat at telephone number (02) 8636 0701 to 06 local 871 or email at bac.secretariat@peace.gov.ph.

Sincerely,


BRICKS S. SINTAON
PPO III, Transitional Justice and Reconciliation Office (TJRO)

Noted by:


DIR. JANA JILL L. GALLARDO
Head, Transitional Justice and Reconciliation Office (TJRO)



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TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is inclusive of applicable taxes, fees, and/or levies payable.
2. The Contract shall be awarded to the lowest and responsive bidder. Bid amount exceeding the ABC shall be automatically disqualified.
3. The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
4. The Bidder shall submit its quotation with the following documents on or before 7 April 2021; 10:00 a.m. on the address specified below:

- A. Mayor's/Business Permit
- B. PhilGEPS Registration Number
- C. Omnibus Sworn Statement (*Original Copy*)
- D. Income/Business Tax Return (*note: for ABC above PhP500,000.00*)

5. The abovementioned documents must be properly labeled ("TAB") before submitting to the BAC Secretariat.
6. None submission of any of the document/s will be automatically declared ineligible to bid and hence, the bid shall be disqualified.
7. Bid documents shall be submitted in a *sealed and signed envelope* indicating the Procurement title together with the name of the Bidder, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.
8. The physical bidding documents shall be submitted personally or via courier on or before the set deadline and time at the:

Bids and Awards Committee Secretariat Office
3rd Floor, Agustin I Building
Emerald Avenue, Ortigas Center
Pasig City

9. The OPAPRU shall conduct an evaluation/inspection of goods to be supplied/procured before an award shall be issued.
10. Subcontracting is not allowed.
11. The delivery of goods shall be completed within Seven (7) calendar days from receipt of Job/Purchase Order.
12. The place of delivery will be at:

OPAPP-Field Office
Cotabato City
DPWH XII RES Compound



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**Mintex, Datu Odin Sinsuat
Maguindanao**

13. Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
14. Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
15. The OPAPRU reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.



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QUOTATION FORM

Office of the Presidential Adviser on Peace, Reconciliation and Unity
Agustin I Building, F. Ortigas Jr. Road,
Ortigas Center, Pasig City

Dear Sir/Ma'am:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance <i>(Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered)</i>	Unit Cost	Total Cost
1	Vehicle (Van) Duration: 5 days (June 12 16, 2022)	1			
2	Vehicle (Van) Duration: 2 days (June 13 and June 15, 2022)	2			
GRAND TOTAL					

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____
Contact No: _____
Email Address: _____



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BIDS AND AWARDS COMMITTEE


ANNEX A

TECHNICAL SPECIFICATION

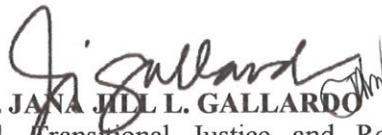
Title of Procurement Project: Procurement of Vehicle Rental for the Follow-Through Workshop for Track 1 on the Proposed Establishment of a National Body/Mechanism on Transitional Justice and Reconciliation on 12-16 June 2022 in Davao City

Item	Quantity	Unit	Description
1	1	Vehicle	Type and Model: Van (2019 Up) Availability: 5 days (June 12-16, 2022) Route: Cotabato City- Davao City- Cotabato City Capacity: 8-10 seater Condition: <ul style="list-style-type: none">• Air-conditioned vehicle.• Lessor must be the absolute owner of the vehicle or must have a notarized special power of attorney for vehicles not owned by the lessor.• Preventive maintenance shall be for the account of the lessor.• Engine displacement not exceeding 2200 cc for gasoline or 300 cc for diesel.• Vehicle must be road-worthy of Mindanao trail.• With minimum health and safety standard protocols.• Inclusive of driver's fee, meals, accommodation and fuel.
2	2	Vehicle	Type and Model: Van (2019 Up) Availability: 2 days (June 13 and 15, 2022) Route: Cotabato City- Davao City- Cotabato City Capacity: 8-10 seater Condition: <ul style="list-style-type: none">• Air-conditioned vehicle.• Lessor must be the absolute owner of the vehicle or must have a notarized special power of attorney for vehicles not owned by the lessor.• Preventive maintenance shall be for the account of the lessor.• Engine displacement not exceeding 2200 cc for gasoline or 300 cc for diesel.• Vehicle must be road-worthy of Mindanao trail.• With minimum health and safety standard protocols.• Inclusive of driver's fee, meals, accommodation and fuel.

Prepared by:


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