



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity

7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 8636-0701 Fax No: (+632) 638-2216

REQUEST FOR QUOTATION

6 September 2022

The Office of the Presidential Adviser on Peace, Reconciliation & Unity (OPAPRU), intends to apply the sum of Four Hundred Ninety-Three Thousand Nine Hundred Twenty Pesos (PhP493,920.00), being the Approved Budget for the Contract (ABC) for the Negotiated Procurement, as defined under section 53.9 of the IRR of RA 9184, for the renovation and supply of materials for the ceiling of the Kapayapaan Conference Room. Details of which are as follows:

Lot	Procurement Project	Scope of Work
1	Renovation and supply of materials for the ceiling of the Kapayapaan Conference Room	➤ see Annex "A"

The OPAPRU now invites contractors/suppliers to submit price quotations for the above items.


The contract will be awarded to the **lowest and responsive** to the specifications and requirements as well as advantageous to the procuring entity.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 8636 0706 local 871 or at bac.secretariat@peace.gov.ph

Sincerely,


Conrad Francisco
Administrative Department

Noted by:


Paulmark R. Martinez
Administrative Department

TERMS & CONDITIONS

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive quotation and advantageous to the procuring entity. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for thirty (30) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and all the required documents as well as the following documents with all its pages on or before 13 September 2022 10:00AM, on the place specified below:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. PCAB License
 4. Omnibus Sworn Statement: *Original Copy*

None submission of any or all of the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed & signed envelope, identifying the procurement title together with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat's Office
3rd Floor, Agustin I Bldg.
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- e) Late bids shall not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline for submission of bids.
- f) Subcontracting is not allowed.
- g) Place of Delivery
*6th Floor, Agustin I Bldg.
F. Ortigas Jr. Road
Ortigas Center
Pasig City*
- h) Payment shall be made to the supplier or distributor within thirty (30) calendar days after the complete delivery and installation, and their inclusions, after the issuance of the Inspection and Acceptance Report by the OPAPP, subject to the submission of complete documentary requirements for payment.
- i) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

QUOTATION FORM

OFFICE OF THE PRESIDENTIAL
ADVISER ON PEACE, RECONCILIATION & UNITY
Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Scope of Work	Statement of Compliance	Total Cost
1	Renovation and supply of materials for the ceiling of the Kapayapaan Conference Room.		

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____

Contact No.: _____

Email Add: _____

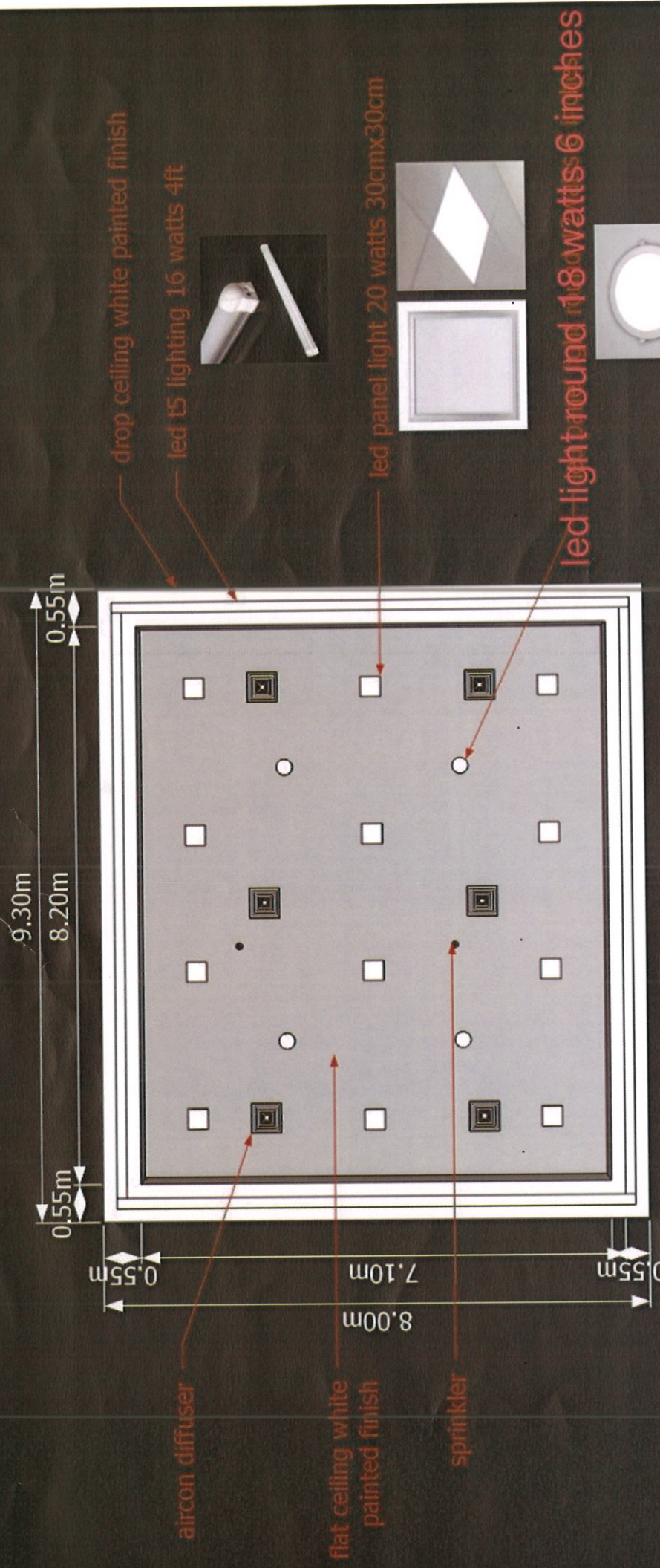
A. Scope of Work

- 1) Dismantling of existing ceiling, electrical lay-out and wirings.
- 2) Electrical Works: re-wiring and installation of functional lights.
- 3) Restoration Works: Installation of Ceiling, gypsum board, accessories and braces.
- 4) Repainting.
- 5) Hauling/ Clearing/Cleaning.
- 6) Mobilization and Demobilization (including but not limited to scaffoldings)
- 7) Working Hours: (a) Weekdays: 8pm to 5am.; (b) Weekends and Holidays: 8am to 5pm.

B. Other Requirements

- 1) Manner of payment: Within 15 days from receipt of billing statement and other necessary documents pursuant to existing government accounting and auditing rules.
- 2) Target date of completion of works: 25 days from receipt of the Job Order.
- 3) Bonds/ permit fees, if needed, shall be for the account of the contractor.
- 4) Contractors are highly encourage to conduct ocular inspection before submitting their bids.
- 5) Lights:
 - a. Led t5 lighting 16 watts 4ft: 22pcs
 - b. Led panel light 20 watts 30cm x 30cm: 12pcs
 - c. Led panel light round 18 watts 6 inches: 4pcs

C. Reflected Ceiling for the Kapayapaan Conference Room



REFLECTED CEILING PLAN