



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

23 February 2022

The Office of the Presidential Adviser on Peace, Reconciliation & Unity (OPAPRU), intends to apply the sum of Four Hundred Eighty Thousand Pesos (PhP480,000.00), being the Approved Budget for the Contract (ABC) for the Negotiated Procurement, as defined under section 53.9 of the IRR of RA 9184, for the selected renovations & supply of materials at the 5th, 6th & 7th Floor of the Agustin I Bldg. Details of which are as follows:

Lot	Goods	Requirements
1	General Requirements	a) Mobilization & demobilization b) Health protocols
2	Renovation of the wall at Kapayapaan Conference Room	a) Demolition Works <ul style="list-style-type: none">• Dismantling of existing sliding backwall board• Dismantling part of existing drywall, doors & accessories• Dismantling of affected ceiling• Dismantling of affected electrical outlet wires b) Installation Works <ul style="list-style-type: none">• Supply & installation of wall cladding finish @ drywall partition (front & back)• Repainting & re-installation of 2 doors & jambs• Installation of power & electrical outlet, wires, and other accessories c) Restoration of affected area. d) Clearing, cleaning & hauling
3	Renovations of the wall bulletin at the 6 th Floor, Agustin I Bldg.	a) Wooden backwall with cladding or laminated or painted finish b) Electrical & accessories
4	Installation of Floor to Ceiling Drywall at 5 th Floor, Agustin I Bldg.	a) Fabrication/Installation of floor to ceiling drywall, with door & soundproofing rockwool insulation

The OPAPP now invites contractors/suppliers to submit price quotations for the above items.

The contract will be awarded to the **lowest quotation** and **responsive** to the specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 8636 0706 local 871 or at bac.secretariat@peace.gov.ph

Sincerely,



Ryan Pelicano
Administrative Department

Noted by:



Paulmark R. Martinez
Staff
Administrative Department

TERMS & CONDITIONS

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for fifteen (15) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and all the required documents as well as the following documents with all its pages on or before 01 March 2022 at 10:00AM, on the place specified below:

- 1. Mayor's/Business Permit
- 2. PhilGEPS Registration Number
- 3. PCAB License
- 4. Omnibus Sworn Statement: *Original Copy*

None submission of any or all of the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat's Office
3rd Floor, Agustin I Bldg.
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- e) Late bids shall not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline for submission of bids.
- f) OPAPP shall conduct evaluation/inspection of goods to be supplied to OPAPP before an award shall be issued.
- g) Subcontracting is not allowed.
- h) Place of Delivery
*6th Floor, Agustin I Bldg.
F. Ortigas Jr. Road
Ortigas Center
Pasig City*
- i) Payment shall be made to the supplier or distributor within thirty (30) calendar days after the complete delivery and installation, and their inclusions, after the issuance of the Inspection and Acceptance Report by the OPAPP, subject to the submission of complete documentary requirements for payment.
- j) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

QUOTATION FORM

OFFICE OF THE PRESIDENTIAL
ADVISER ON PEACE, RECONCILIATION & UNITY
Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Scope of Work	Statement of Compliance	Total Cost
1	General Requirements		
	Renovation of the wall at Kapayapaan Conference Room		
	Renovations of the wall bulletin at the 6 th Floor, Agustin I Bldg.		
	Installation of Floor to Ceiling Drywall at 5 th Floor, Agustin I Bldg.		

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____

Contact No.: _____

Email Add: _____