



Office of the President of the Philippines  
**OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS**

**REQUEST FOR QUOTATION**

21 March 2022

The Office of the Presidential Adviser on the Peace Process (OPAPP) through the General Appropriations Act of FY 2021 (Continuing Fund) intends to apply the sum of Three Hundred Fifty Thousand Pesos (PhP 350,000.00) being the Approved Budget for the Contract (ABC) to be paid for the Small Value Procurement, as defined under Section 53.9 of the IRR of RA 9184 for the In-Kind Assistance (Food and Non-Food Items) for the Jolo Cathedral Bombing Victims (Component 3) listed below:

Lot	Goods	Quantity	Specific Technical Requirements
	Food and Non-Food Items	See Annex "A"	See Annex "A"

The OPAPP now invites contractors/suppliers to submit price quotations for the above items.

The Contract will be awarded *per lot* to the *lowest quotation* and *responsive* to the specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 8636 0706 local 871 or at [bac.secretariat@peace.gov.ph](mailto:bac.secretariat@peace.gov.ph).

Sincerely,

  
**JONAS GREGORY P. PEREZ**  
PDO IV, CSPP-Division

Noted by:

  
**DIR. VANESSA VIANCA S. PALLARCO**  
Head, Social Healing and Peacebuilding Department

## TERMS AND CONDITIONS

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and the following documents with all its pages on or before **29 March 2022 10:00AM** on the place specified below:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Omnibus Sworn Statement (*Original Copy*)

None submission of any or all the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat Office  
3<sup>rd</sup> Floor, Agustin I Building  
F. Ortigas Jr. Road  
Ortigas Center Pasig  
City*

- e) Late bids will not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline submission of bids.
- f) OPAPP shall conduct evaluation/inspection of goods to be supplied to OPAPP before an award shall be issued.
- g) Subcontracting is not allowed.
- h) Delivery shall be completed within twenty (20) calendar days from receipt of Job/Purchase Order.
- i) Place of Delivery:

*Community Extension Office, Notre Dame of Jolo College Gandasuli Road,  
Jolo, Sulu*

- j) Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
- k) Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
- l) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.

## QUOTATION FORM

OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS  
Agustin I Building  
F. Ortigas Jr. Road Ortigas  
Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance	Unit Cost	Total Cost
	Food and Non-Food Items	See Annex "A"			

Prices in the above offer are certified true and correct.

Sincerely,

\_\_\_\_\_  
(Signature over Printed Name of the Authorized Representative)

Company Name: \_\_\_\_\_

Contact No: \_\_\_\_\_

Email Add: \_\_\_\_\_

## TERMS OF REFERENCE

### Procurement of In-Kind Assistance to the Jolo Cathedral Bombing Victims (Component 3) relative to the Psychosocial Healing of the Jolo Cathedral Bombing Victims

<b>End-User Unit</b>	<b>Social Healing and Peacebuilding Department</b>
<b>Approved Budget for the Contract</b>	<b>PhP 350,000.00</b>
<b>Mode of Procurement</b>	<b>Small Value Procurement</b>

#### Breakdown of the In-kind Assistance:

Item	Unit	Quantity	Specifications
Rice	sack	50	<ul style="list-style-type: none"> <li>• Sinandomeng</li> <li>• 50 kilograms per sack</li> </ul>
Sugar	pack	100	<ul style="list-style-type: none"> <li>• White</li> <li>• 2 kilograms per pack</li> </ul>
Powdered Milk	pack	100	<ul style="list-style-type: none"> <li>• 250 grams per pack</li> </ul>
Cooking Oil	bottle	100	<ul style="list-style-type: none"> <li>• 1 liter per bottle</li> </ul>
Coffee	pack	100	<ul style="list-style-type: none"> <li>• Native ground/powdered coffee</li> <li>• 1 kilogram per pack</li> </ul>
Soy sauce	bottle	100	<ul style="list-style-type: none"> <li>• 500 ml per bottle</li> </ul>
Vinegar	bottle	100	<ul style="list-style-type: none"> <li>• 500 ml per bottle</li> </ul>
Canned goods	can	500	<ul style="list-style-type: none"> <li>• Non-pork</li> <li>• 3 different variations (assorted)</li> <li>• 150 grams per can</li> </ul>
Flour	pack	150	<ul style="list-style-type: none"> <li>• All-purpose flour (white)</li> <li>• 1 kilogram per pack</li> </ul>
Noodles	pack	100	<ul style="list-style-type: none"> <li>• Chicken or beef flavor</li> <li>• 10 pouches per pack (55 grams)</li> </ul>
Seasoning mix	pack	150	<ul style="list-style-type: none"> <li>• 50 grams per pack</li> </ul>
Face masks	box	100	<ul style="list-style-type: none"> <li>• 50 pcs per box</li> <li>• 3 ply</li> <li>• Disposable surgical (non-woven fabric)</li> </ul>
Alcohol	bottle	100	<ul style="list-style-type: none"> <li>• Antiseptic disinfectant (70% solution)</li> <li>• 500 ml per bottle</li> </ul>
Multivitamins	bottle	250	<ul style="list-style-type: none"> <li>• 500 mg/tablet or capsule</li> <li>• 30 tablets or capsule per bottle</li> </ul>

For the packaging, each package shall consist of the following items:

FOOD ITEM	QUANTITY
1. Rice	2 sacks
2. Cooking Oil	2 packs
3. Powdered Coffee	2 kilos
4. Sugar	2 kilos
5. Powdered Milk	2 packs
6. Soy sauce	2 bottles
7. Vinegar	2 bottles
8. Canned goods	10 pieces



9. Flour	3 kilos
10. Noodles	2 packs
11. Food seasoning mix	3 packs
<b>NON-FOOD ITEMS</b>	<b>QUANTITY</b>
1. Face masks	2 boxes
2. Alcohol	2 bottles
3. Multivitamins	5 bottles

1. For the small items, it shall be packed in a box and properly sealed.
2. Food items must not expire in the next six months from the delivery.
3. To be delivered in Notre Dame of Jolo College, Jolo Sulu within the first semester of FY 2022.

Prepared by:

  
**JONAS GREGORY P. PEREZ**  
 PDO IV – CSPP-SHAPED

Noted by:

  
**DIR. VANESSA VIANCA S. PALLARCO**  
 Head, Social Healing and Peacebuilding Department