



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity
7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 8636-0701 Fax No: (+632) 638-2216

REQUEST FOR QUOTATION

15 August 2022

The Office of the Presidential Adviser on Peace, Reconciliation & Unity (OPAPRU), intends to apply the sum of Three Hundred Three Thousand Five Hundred Pesos (PhP303,500.00), being the Approved Budget for the Contract (ABC) for the Negotiated Procurement, as defined under section 53.9 of the IRR of RA 9184, for the procurement, supply, delivery of packed meals and buffet meals on 1 September 2022, at Quezon City Circle. Details of which are as follows:

Lot	Goods	Technical Specifications
1	Supply and delivery of packed meals.	➤ Kindly see Annex "A".
2	Buffet meals and set-up for lunch of 130 pax.	

The OPAPRU now invites contractors/suppliers to submit price quotations for the above items.


The contract will be awarded to the **lowest quotation** and **responsive** to the specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 8636 0706 local 871 or at bac.secretariat@peace.gov.ph

Sincerely,


Francis G. Reboroso
Administrative Department

Noted by:


ROWENA T. LOPEZ, MPM
Acting Head, GSPS

TERMS & CONDITIONS

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for thirty (30) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and all the required documents as well as the following documents with all its pages on or before 23 AUGUST 2022 10:00AM, on the place specified below:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Omnibus Sworn Statement: *Original Copy*

None submission of any or all of the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat's Office
3rd Floor, Agustin I Bldg.
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- e) Late bids shall not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline for submission of bids.
- f) Subcontracting is not allowed.
- g) Place of Delivery: *See Annex "A"*.
- h) Payment shall be made to the supplier or distributor within fifteen (15) calendar days from its submission of the Statement of Account and all other necessary documents needed pursuant to existing government accounting and auditing rules.
- i) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

QUOTATION FORM

OFFICE OF THE PRESIDENTIAL
ADVISER ON PEACE, RECONCILIATION & UNITY
Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Specifications	Statement of Compliance	Total Cost
1	Supply and delivery of packed meals (described under annex "A" of the RFQ dated 8 August 2022).		
	Buffet meals and set-up for lunch of 130 pax (described under annex "A" of the RFQ dated 8 August 2022).		

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____

Contact No.: _____

Email Add: _____