



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity
7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 636-0701 Fax No: (+632) 638-2216

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Date: August 31, 2022

The Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU) intends to apply the sum of **One Hundred Ten Thousand Two Hundred Fifty Pesos Only (PhP110,250.00)** being the Approved Budget for the Contract (ABC) to be paid for the **Small Value Procurement** as defined under Section 53.9 of the Implementing Rules and Regulations of RA 9184 the Procurement of **Collaterals for MasterPEACE V: Enriching Youth Perspectives on Peace and Human Security**.

Lot No.	Goods	Quantity	Specific Technical Requirements
1	Polo Shirt	110pcs	See Annex "A"
	Card type Flashdrive	70pcs	
	Canvass Tote Bag	90pcs	
	Nothing follows		

The OPAPRU now invites contractors/suppliers to submit price quotations for the abovementioned procurement project.

The Contract will be awarded per lot to the lowest quotation and responsive to the specifications and requirements.

For further inquiries and clarifications, you may coordinate with the BAC Secretariat at telephone number (02) 8636 0701 to 06 local 871 or email at bac.secretariat@peace.gov.ph.

Sincerely,


ATTY. ISHMAEL I. BAHJIN
Head, Peace Panel and Political Concerns Office



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TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is inclusive of applicable taxes, fees, and/or levies payable.
2. The Contract shall be awarded to the lowest and responsive bidder. Bid amount exceeding the ABC shall be automatically disqualified.
3. The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
4. The Bidder shall submit its quotation with the following documents on or before 12 September 2022; 10:00 a.m. on the address specified below:

- A. Mayor's/Business Permit**
- B. PhilGEPS Registration Number**
- C. Omnibus Sworn Statement (*Original Copy*)**
- D. Income/Business Tax Return (*note: for ABC above PhP500,000.00*)**

5. The abovementioned documents must be properly labeled ("TAB") before submitting to the BAC Secretariat.
6. None submission of any of the document/s will be automatically declared ineligible to bid and hence, the bid shall be disqualified.
7. Bid documents shall be submitted in a *sealed and signed envelope* indicating the Procurement title together with the name of the Bidder, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.
8. The physical bidding documents shall be submitted personally or via courier on or before the set deadline and time at the:

Bids and Awards Committee Secretariat Office
3rd Floor, Agustin I Building
Emerald Avenue, Ortigas Center
Pasig City

9. The OPAPRU shall conduct an evaluation/inspection of goods to be supplied/procured before an award shall be issued.
10. Subcontracting is not allowed.
11. The delivery of goods shall be completed within 5 calendar days from receipt of Job/Purchase Order.



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12. The place of delivery will be at:

Office of the Presidential Adviser on Peace, Reconciliation and Unity
DPWH Res XII Compound, Mintex, Datu Odin Sinsuat Maguindanao

13. Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
14. Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
15. The OPAPRU reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.



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QUOTATION FORM

Office of the Presidential Adviser on Peace, Reconciliation and Unity
Agustin I Building, F. Ortigas Jr. Road,
Ortigas Center, Pasig City

Dear Sir/Ma'am:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance <i>(Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered)</i>	Unit Cost	Total Cost
1	Polo Shirt (Polo shirt with collar, Full Sublimation print, assorted sizes (S, M, L, XL, XXL, XXXL), digitally printed graphics all over the garment at no extra cost, Cooltex Fabric, 170GSM)	110pcs			
	Card type Flashdrive (3.5x2.25 inch in size, L 83MM W 53MM customized print, with ordinary case, 8GB Capacity)	70pcs			
	Canvass Tote Bag (White, 13.5x16 with customized print front and back)	90pcs			
	**Inclusive of Delivery Fees and/or Layout Fees				
GRAND TOTAL					

Prices in the above offer are certified true and correct.

Sincerely,



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(Signature over Printed Name of the Authorized Representative)

Company Name: _____
Contact No: _____
Email Address: _____



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BIDS AND AWARDS COMMITTEE

ANNEX A

TECHNICAL SPECIFICATION


Title of Procurement Project: PROCUREMENT OF COLLATERALS FOR MASTERPEACE V: ENRICHING YOUTH PERSPECTIVES ON PEACE AND HUMAN SECURITY

Item	Quantity	Unit	Description
Polo Shirt	110	pcs	Polo shirt with collar, Full Sublimation print, assorted sizes (S, M, L, XL, XXL, XXXL), digitally printed graphics all over the garment at no extra cost, Cooltex Fabric, 170GSM
Card type Flashdrive	70	pcs	3.5x2.25 inch in size, L 83MM W 53MM customized print, with ordinary case, 8GB Capacity
Canvass Tote Bag	90	pcs	White, 13.5x16 with customized print front and back
			Note: Inclusive of Delivery Fee and/or layout fees

Prepared by:


Suraina B. Ampatuan
AO II, Peace Panel and Political Concerns Office (PPPCO)

Noted by:

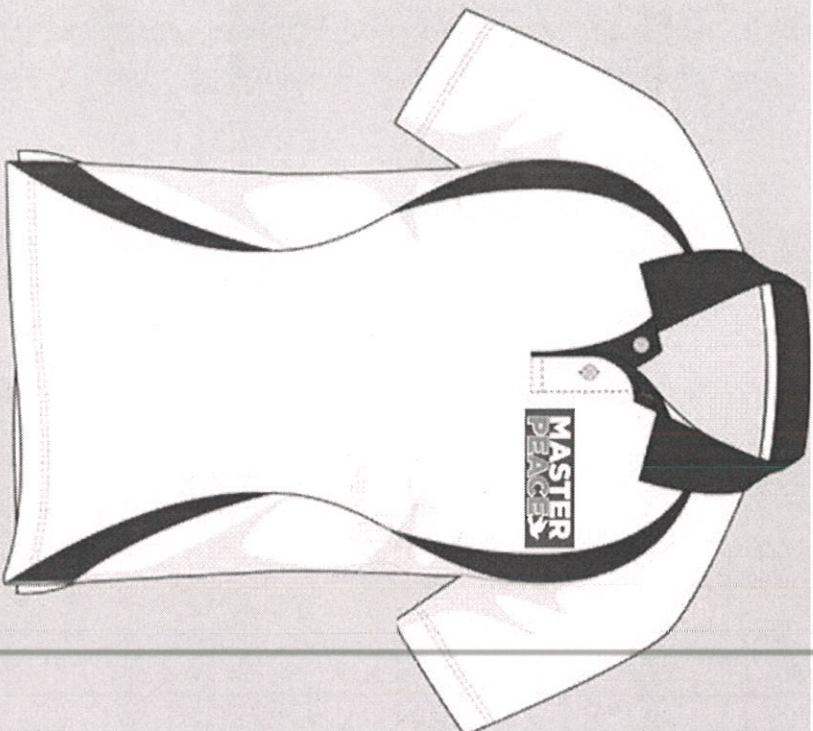

Dir. Ishmael I. Bahjin
Head, Peace Panel and Political Concerns Office (PPPCO)



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OFFICE OF THE PRESIDENTIAL ADVISER ON PEACE, RECONCILIATION AND UNITY
BIDS AND AWARDS COMMITTEE

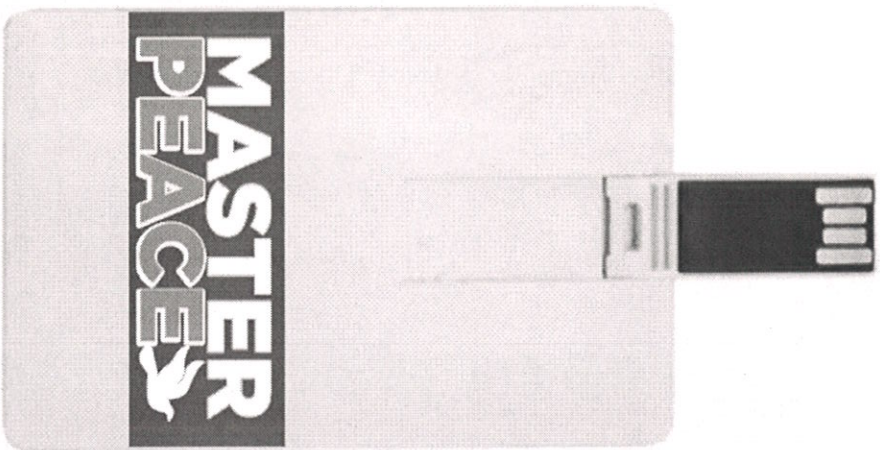
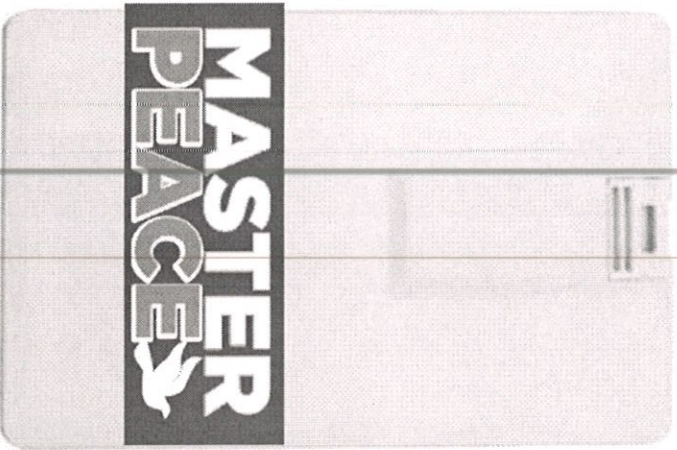
Procurement of Collaterals for MasterPEACE V - Enriching Youth Perspectives on Peace and Human Security

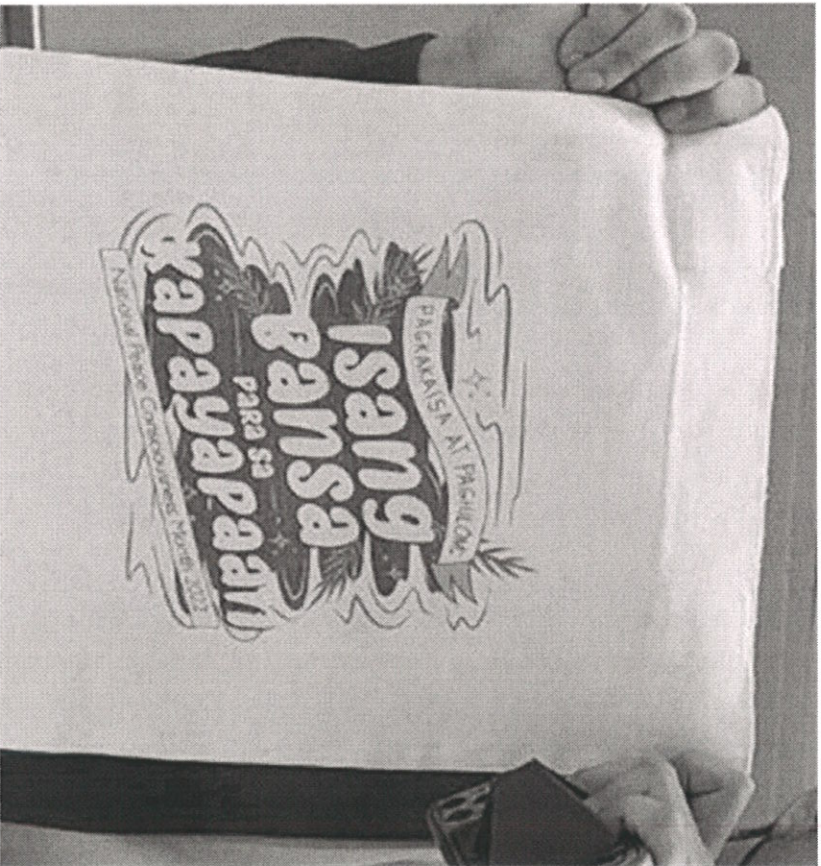
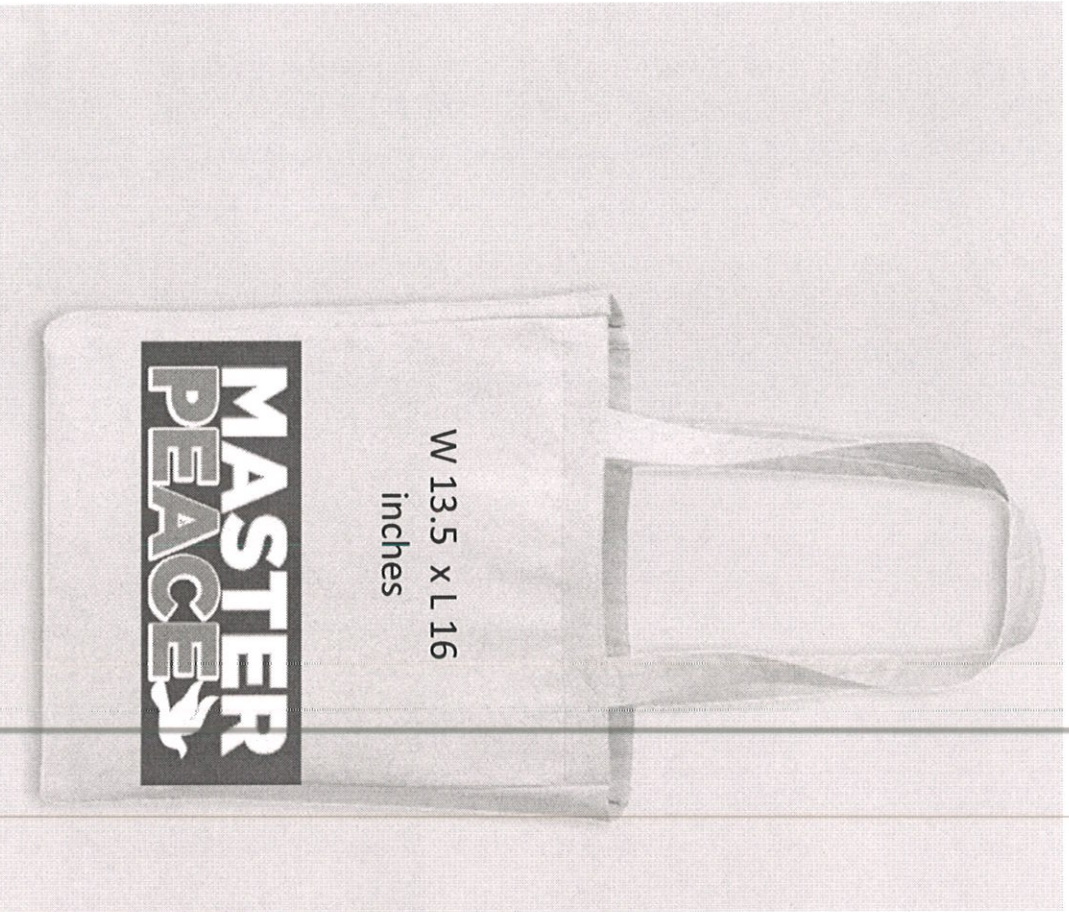
TECHNICAL SPECIFICATIONS – MASTERPEACE V:



- FULL-SUBLIMATION
- PRINTING:
 - Digitally printed graphics all over the garment (at no extra charge)
- POLO SHIRT with COLLAR
 - Sizes: XS, S, M, L, XL, 2XL, 3XL
 - Main Color: White
- TYPE of CLOTH
 - Type: CoolTex
 - Grade: 170 GSM

L 83mm x W 53mm





BACK DESIGN