



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

1 December 2021

The Office of the Presidential Adviser on the Peace Process (OPAPP) through the General Appropriations Act of FY 2020 intends to apply the sum of One Hundred Eight Thousand Pesos (Php108,000.00) being the Approved Budget for the Contract (ABC) to be paid for the Small Value Procurement, as defined under Section 53.9 of the IRR of RA 9184 for the Vehicle Rentals for the Joint Secretariat Year-End Assessment and Planning on 15-18 December 2021 listed below:

Lot	Goods	Quantity	Specific Technical Requirements
4	Van	4 Units	-Regular Vans -Updated OR and CR -Good Air-condition -Good running condition. -Always sanitized -Passenger Capacity: 10-12-seater -Inclusive of drivers and vehicle maintenance (change oil, brake pad and brake shoe) -Inclusive of fuel, parking fee and toll fee Route: Manila – Tagaytay – Manila

The OPAPP now invites contractors/suppliers to submit price quotations for the above items.

The Contract will be awarded **per lot** to the **lowest quotation** and **responsive** to the specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 8636 0706 local 871 or at bac.secretariat@peace.gov.ph.

Sincerely,


MARK KENNETH A. PACINO
PPO III, GIP – MILF Secretariat

Noted by:



ATTY. ISHMAEL BAHJIN
Director III, GIP- MILF Secretariat

TERMS AND CONDITIONS

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and the following documents with all its pages on or before 10 December 2021, 10:00 AM on the place specified below:
 1. Mayor's/Business Permit 2021
 2. PhilGEPS Registration Number
 3. Omnibus Sworn Statement (*Original Copy*)
 4. BIR Certificate of Registration
 5. Income Tax Return 2020

None submission of any or all the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat Office
3rd Floor, Agustin I Building
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- e) Late bids will not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline submission of bids.
- f) OPAPP shall conduct evaluation/inspection of goods to be supplied to OPAPP before an award shall be issued.
- g) Subcontracting is not allowed.
- h) Delivery shall be completed within twenty (20) calendar days from receipt of Job/Purchase Order.
- i) Place of Delivery

*GIP-MILF Secretariat Office
4th Floor, Agustin I Building
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- j) Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
- k) Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
- l) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.

TERMS OF REFERENCE

**Van Rental for the
IGRB Joint Secretariat Year-end Assessment and Planning on
15-18 December 2021**

End-User Unit	GIP-MILF Secretariat
Approved Budget for the Contract	PhP 108,000.00
Mode of Procurement	Small Value Procurement

Item	No. of Pax	Specification
<i>16-18 December 2021</i>		
4 Unit Van Rentals	45 pax (10-11 pax per van)	<ul style="list-style-type: none"> -Regular Vans -Updated OR and CR -Good Air-condition -Good running condition -Always sanitized -Passenger Capacity: 10-12-seater -Inclusive of drivers and vehicle maintenance (change oil, brake pad and brake shoe) -Inclusive of fuel, parking fee and toll fee <p>Route: Manila - Tagaytay - Manila</p>