



Office of the President of the Philippines  
**OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS**

**REQUEST FOR QUOTATION**

1 December 2021

The Office of the Presidential Adviser on the Peace Process (OPAPP) through the General Appropriations Act of FY 2021 intends to apply the sum of **Five Hundred Fifty Thousand Pesos (PhP550,000.00)** being the Approved Budget for the Contract (ABC) to be paid for the Shopping, as defined under Section 52.1b of the IRR of RA 9184 for the Procurement of Office Equipment (Video Teleconference (VTC), Desktop and Printer) for the GIP-MILF Secretariat listed below:

Lot	Goods	Quantity	Specific Technical Requirements
1.	Video Teleconference (VTC) Equipment	1	
2.	Desktop set	6	“See Annex A”
3.	Printer	4	

The OPAPP now invites contractors/suppliers to submit price quotations for the above items.

The Contract will be awarded **per lot** to the **lowest quotation** and **responsive** to the specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 8636 0706 local 871 or at [bac.secretariat@peace.gov.ph](mailto:bac.secretariat@peace.gov.ph).

Sincerely,

  
**JULIETA A. PARUNGAO**  
AO V, GIP-MILF

## **TERMS AND CONDITIONS**

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and the following documents with all its pages on or before 10 December 2021, 10:00AM on the place specified below:

- 1. Mayor's/Business Permit
- 2. PhilGEPS Registration Number

None submission of any or all the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat Office  
3<sup>rd</sup> Floor, Agustin I Building  
F. Ortigas Jr. Road  
Ortigas Center  
Pasig City*

- e) Late bids will not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline submission of bids.
- f) OPAPP shall conduct evaluation/inspection of goods to be supplied to OPAPP before an award shall be issued.
- g) Subcontracting is not allowed.
- h) Delivery shall be completed within twenty (20) calendar days from receipt of Job/Purchase Order.
- i) Place of Delivery

*GIP-MILF Secretariat Office  
4<sup>th</sup> Floor, Agustin I Building  
F. Ortigas Jr. Road  
Ortigas Center  
Pasig City*

- j) Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
- k) Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
- l) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.

## QUOTATION FORM

OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS  
Agustin I Building  
F. Ortigas Jr. Road  
Ortigas Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance	Unit Cost	Total Cost
	Video Teleconference (VTC) Equipment	1	See Annex "A"		
	Desktop set	6			
	Printer	4			

Prices in the above offer are certified true and correct.

Sincerely,

\_\_\_\_\_  
(Signature over Printed Name of the Authorized Representative)

Company Name: \_\_\_\_\_

Contact No: \_\_\_\_\_

Email Add: \_\_\_\_\_

Item	Quantity	Specifications
<b>Group Video Teleconference Equipment</b>	1	<p>Camera:</p> <ul style="list-style-type: none"> <li>• Smooth motorized pan, tilt, and zoom controlled from remote or console <ul style="list-style-type: none"> <li>• Pan +/- 90°</li> <li>• Tilt +35°/-45</li> <li>• 10x lossless HD zoom</li> <li>• Field of View <ul style="list-style-type: none"> <li>• Diagonal: 90°</li> <li>• Horizontal 82.1°</li> <li>• Vertical: 52.2°</li> </ul> </li> </ul> </li> <li>• Full HD 1080p 30fps</li> <li>• H.264 UVC 1.5 with Scalable Video Coding (SVC)</li> <li>• Autofocus</li> <li>• 5 camera presets</li> <li>• Kensington Security Slot</li> <li>• Video mute/unmute LED indicator</li> <li>• Standard Tripod Thread</li> </ul> <p>Remote Control</p> <ul style="list-style-type: none"> <li>• Camera, speakerphone, and call control</li> <li>• Docks on speakerphone</li> <li>• IR 8.5m range</li> <li>• CR2032 battery (included)</li> </ul> <p>Speakerphone:</p> <ul style="list-style-type: none"> <li>• Full-Duplex performance</li> <li>• Acoustic echo cancellation</li> <li>• Noise reduction technology</li> <li>• Ultra wideband audio</li> <li>• Pairs with mobile devices via Bluetooth and NFC</li> <li>• LCD for caller ID, call duration and other functional response</li> <li>• LEDs for speakerphone streaming, mute, hold, and Bluetooth</li> <li>• Tactile buttons for call answer/end, volume and mute, Bluetooth, and camera controls</li> <li>• 5 camera presets for pan, tilt, and zoom settings</li> <li>• Kensington security slot</li> </ul> <p>Microphone:</p> <ul style="list-style-type: none"> <li>• pickup range (19.69 ft)</li> <li>• Pickup range with expansion mics: 8.5 m</li> <li>• Four omnidirectional, beamforming microphones</li> <li>• Frequency response (100hz-11khz)</li> <li>• Sensitivity -28db +/-3db</li> <li>• Distortion: &lt;5% from 200Hz</li> </ul> <p>Hub/Cables/Power</p> <ul style="list-style-type: none"> <li>• Central Hub connects and powers all components</li> <li>• Under-table mounting adhesive included</li> <li>• one cable to camera: 5m</li> <li>• one cable to speakerphone: 5m</li> </ul>

Item	Quantity	Specifications
		<ul style="list-style-type: none"> <li>• extended cables available 10 and 15m</li> <li>• One USB cable for connection to PC/Mac: 2m</li> <li>• AC Power adapter with regional plugs</li> <li>• Power cable: 3m</li> </ul> <p>Mount</p> <ul style="list-style-type: none"> <li>• Dual-purpose bracket works for both wall mounting and tabletop elevation</li> </ul> <p>Compatibility:</p> <ul style="list-style-type: none"> <li>• plug and play USB Connectivity</li> <li>• certified for Skype for Business and ready for teams</li> <li>• Zoom certified</li> <li>• Fuze Certified</li> <li>• Microsoft Cortana</li> <li>• Cisco Jabber</li> <li>• Compatible with BlueJeans, BroadSoft, GoToMeeting, Vidyo, and other video conferencing, recording, and broadcasting applications that support USB cameras</li> </ul> <p><b>Warranty</b> 1 Year warranty (Parts and Labor)</p>
<b>Printer</b>	4	<p>Print Speed: 14ppm/11ppm (Black/Color)  Input Capacity: 20 sheets (A4)  Maximum Paper size: 210 x 355.6 mm  Paper sizes: Letter, Legal, A4, B5, A5, A6  Connection: USB 2.0  Network: Wifi, Wifi Direct  Weight: 1.6kg  Type of Printer – Inkjet  Print Resolution 4800 x 1200 optimized dpi color</p> <p><b>Warranty</b> 1 Year warranty (Parts and Labor)</p>
<b>Desktop Computer Sets</b>	6	<p>Processor: Intel i7 series, 10<sup>th</sup> generation or later, 3.2GHz up to 4.6GHz, 6-Core, 12-Threads  Memory: 16GB DDR4, upgradeable to 32 gb (2x memory slots)  Storage: 256 M.2 SSD + 1TB SAT 3 7200RPM  Display: 21.5 inch 1920x1080 pixel  Graphics: 4gb dedicated graphics  Network</p> <ul style="list-style-type: none"> <li>• Gigabit Ethernet 10/100/1000</li> <li>• Wireless LAN 802.11 AC + Bluetooth 5.0</li> </ul> <p>I/O ports</p> <ul style="list-style-type: none"> <li>• Front <ul style="list-style-type: none"> <li>- 2 USB 3.1 Gen 1 ports</li> <li>- 2 USB 3.1 Gen 2 ports</li> <li>- One Headphone/Speaker Jack/Combo jack</li> <li>- One microphone-in jack</li> </ul> </li> <li>• Rear <ul style="list-style-type: none"> <li>- 1 VGA Port</li> <li>- 1 Display Port</li> <li>- 1 HDMI Port</li> <li>- 1 Ethernet RJ-45 Port</li> <li>- 4 USB 2.0 ports</li> </ul> </li> </ul> <p>Pointing Device: Optical Mouse w/ mouse pad</p>

Item	Quantity	Specifications
		<p>Input Device: full sized USB Keyboard with numeric keypad OS: Windows 10 Professional 64bit</p> <p><b>Warranty:</b> 3 years on parts and labors</p>