



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

23 November 2021

The Office of the Presidential Adviser on the Peace Process (OPAPP) through the General Appropriations Act of FY 2020 intends to apply the sum of **Five Hundred Eighty-Four Thousand Fifty Pesos (PhP584,050.00)** being the Approved Budget for the Contract (ABC) to be paid for the Shopping, as defined under Section 53.9 of the IRR of RA 9184 for the Procurement of Grocery Items for the GIP-MILF Secretariat listed below:


Lot	Goods	Quantity	Specific Technical Requirements
	Grocery Items for: 1. Camp Bushra 2. Camp Bilal *Inclusive of hauling and delivery fees	200 packs 200 packs	See "Annex A"

The OPAPP now invites contractors/suppliers to submit price quotations for the above items.

The Contract will be awarded **per lot** to the **lowest quotation** and **responsive** to the specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 8636 0706 local 871 or at bac.secretariat@peace.gov.ph.

Sincerely,


JULIETA A. PARUNGAO
AO V, GIP-MILF

Noted by:


ATTY. ISHMAEL BAHJIN
Director III, GIP Secretariat

TERMS AND CONDITIONS

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and the following documents with all its pages on or before **01 December 2021, 10:00AM** on the place specified below:
 - 1. Mayor's/Business Permit
 - 2. PhilGEPS Registration Number
 - 3. Omnibus Sworn Statement (*Original Copy*)

None submission of any or all the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat Office
3rd Floor, Agustin I Building
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- e) Late bids will not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline submission of bids.
- f) OPAPP shall conduct evaluation/inspection of goods to be supplied to OPAPP before an award shall be issued.
- g) Subcontracting is not allowed.
- h) Delivery shall be completed within twenty (20) calendar days from receipt of Job/Purchase Order.
- i) Place and Place of Delivery

*Dec. 9, 2021 – Camp Bushra, Brgy. Sandab, Butig, Lanao del Sur
Dec. 10, 2021 – Camp Bilal, Brgy. Tamparan, Munai, Lanao del Norte*

- j) Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
- k) Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
- l) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.

QUOTATION FORM

OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS
Agustin I Building
F. Ortigas Jr. Road
Ortigas Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance	Unit Cost	Total Cost
		See Annex "A"			

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____

Contact No: _____

Email Add: _____

ANNEX A**Procurement of Grocery Items for the GIP-MILF Secretariat**

Grocery packed	400 packs	GROCERY ITEMS: 2 pcs 150gms corned tuna 2 pcs 150gms corned beef 4 pcs sardines 1 kl Brown Sugar 1 pack Black Coffee 50gms 1 pack Coffee creamer 50gms 1 liter cooking oil 1 liter soy sauce 1 liter vinegar 1 pack biscuits 1 pack cupcakes 5 Noodles 2 sachet 65grams bath soap 1 Toothpaste 100gms 1 bottle Alcohol 500ML 1 pack Disposable Surgical Mask (10 pcs/pack) Eco Bag XL (for the food pack distribution) 5 Kilos of rice Inclusive of hauling and delivery fees	Expected delivery of grocery packed with the following schedules: 1) 200 packs on 9 Dec. 2021 in Camp Bushra 2) 200 packs on 10 Dec. 2021 in Camp Bilal
----------------	-----------	---	---