



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

27 September 2021

The Office of the Presidential Adviser on the Peace Process (OPAPP) through the General Appropriations Act of FY 2021 intends to apply the sum of Six Hundred Thousand Pesos (Php600,000.00) being the Approved Budget for the Contract (ABC) to be paid for the Small Value Procurement, as defined under Section 53.9 of the IRR of RA 9184 for the Supply, Installation and Configuration of Uninterruptible Power Supply (UPS) System listed below:


Lot	Goods	Quantity	Specific Technical Requirements
	Uninterruptible Power Supply (UPS) System	See Annex "A"	See Annex "A"

The OPAPP now invites contractors/suppliers to submit price quotations for the above items.

The Contract will be awarded **per lot** to the **lowest quotation** and **responsive** to the specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 8636 0706 local 871 or at bacsec.opapp@gmail.com.

Sincerely,


ALAIN BENEDICT A. EBUEN
Head, ICT

TERMS AND CONDITIONS

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and the following documents with all its pages on or before 06 October 2021 at 10:00AM on the place specified below:

- 1. Mayor's/Business Permit
- 2. PhilGEPS Registration Number
- 3. Omnibus Sworn Statement (*Original Copy*)
- 4. Latest Income/ Business Tax Return

None submission of any or all the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat Office
3rd Floor, Agustin I Building
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- e) Late bids will not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline submission of bids.
- f) OPAPP shall conduct evaluation/inspection of goods to be supplied to OPAPP before an award shall be issued.
- g) Subcontracting is not allowed.
- h) Delivery shall be completed within forty-five (45) calendar days from receipt of Job/Purchase Order.
- i) Place of Delivery

*Office of the Presidential Adviser on the Peace Process
Agustin I Buidling
F. Ortigas Jr. Road, Ortigas Center
Pasig City*

- j) Payment shall be made to the supplier or distributor within thirty (30) calendar days from complete delivery and submission of pertinent documents for payment as required under existing laws.
- k) Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
- l) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.

QUOTATION FORM

OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS
Agustin I Building
F. Ortigas Jr. Road
Ortigas Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance	Unit Cost	Total Cost
	Uninterruptible Power Supply (UPS) System	See Annex "A"			

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____

Contact No: _____

Email Add: _____

ANNEX A.



Office of the Presidential Adviser on the Peace Process

TERMS OF REFERENCE

SUPPLY, INSTALLATION, AND CONFIGURATION OF UNINTERRUPTIBLE POWER SUPPLY (UPS) SYSTEM

I. PROJECT OVERVIEW

The name of this project is SUPPLY, INSTALLATION, AND CONFIGURATION OF UNINTERRUPTIBLE POWER SUPPLY (UPS) SYSTEM

II. PROJECT OBJECTIVE

The project aims for the procurement of SUPPLY, INSTALLATION, AND CONFIGURATION OF 2 Units of UNINTERRUPTIBLE POWER SUPPLY (UPS) SYSTEM.

III. TECHNICAL REQUIREMENTS

A. General Requirements

The Project requires for the procurement of the following:

Item	Quantity	Feature
5 KVA Uninterruptible Power Supply (UPS)	2	On-line double conversion with Power Factor Correction (PFC) system
Installation and Configuration	1 Lot	Installation and Configuration including needed electrical works

B. Detailed Technical Requirements (Minimum)

Technical Specifications	
Rating (VA/W)	5kVA/4.5kW
Format	Rack/Tower
Electrical Characteristics	
Technology	On-line double conversion with Power Factor Correction (PFC) system
Nominal Voltage	200/208/220/230/240V 1:1
Input voltage range	176-276V without derating (up to 100–276V with derating)
Output voltage/THDU	200/208/220/230/240V +/- 1%; THDU <2%
Input frequency range/THDI	40-70Hz, 50/60Hz auto selection, frequency converter as standard, THDI < 5%
Efficiency	Up to 95% in Online mode, 98% in Hi-Efficiency mode
short circuit current	90A
Overload capacity	102–110% : 120s, 110–125%: 60s, 125–150%: 10s, > 150%: 500ms
Connections	

Input	Terminal block (up to 10 mm2)
Outputs	Terminal block + 2 controlled groups of 4 IEC C13 (10A) + 2 IEC C19 (16A)
Outputs with HotSwap Maintenance Bypass	Terminal block + 3 IEC C13 (10A) + 2 IEC C19 (16A)
Batteries	
Typical backup times at 50 and 70% load*	
Base	13/10 min
Base + 1 EBM	60/40 min
Base + 4 EBM	220/150 min
Battery management	Advanced Battery Management and Temperature compensated charging method (user selectable), automatic battery test, deep discharge protection, automatic recognition of external battery units.
Power management	
Communication Ports	1 USB port, 1 RS232 serial port (USB and RS232 ports cannot be used simultaneously), 4 dry contacts (DB9), 1 mini terminal block for remote On/O- and 1 for remote power O-, 1 DB15 for parallel operation.
Management Connection	Web Based with Network Interface Card
Operating conditions, standards, and approvals	
Operating temperature	0 to 40°C continuous
Noise level	<45dB
Safety	IEC/EN 62040-1, UL 1778, CSA 22.2
EMC, performance	IEC/EN 62040 -2 , FCC Class A, IEC/EN 62040-3 (Performance)
Approvals	CE, CB report (TUV), UL
Customer Service & Support	
Warranty	3yrs unit and battery

B. DEPLOYMENT SERVICES– Covers Supply, Installation and Configuration of the units including needed electrical works.

C. TECHNICAL SUPPORT AND WARRANTY

Quality assurance is expected from the SUPPLIER, such that any error or fault in any hardware, peripherals, pre-installed mandatory software and installation tools delivered during the implementation shall be acted upon, resolved, mitigated and/or replaced accordingly at no cost to the organization. Likewise, upon final project acceptance, the SUPPLIER is required to after sales service and assurance that all installation are accurate, complete, operable, uncompromised, and error-free.

UPS Warranty includes 3-Year Parts, 3-Year Labor, 3-Year Onsite support with next business day response.

IV. PROJECT DURATION

The project's duration shall not be more than the specified number of days in the Schedule of Activities. The Supplier is expected to follow the scheduled delivery strictly. Extending the period of delivery (45 days from Notice to Proceed) of the equipment and supplies will subject the Supplier to damages as provided under existing Philippine laws.

V. APPROVED BUDGET

The Approved Budget for the Contract (ABC) is Six Hundred Thousand Pesos (Php 600,000.00).

VI. PAYMENT SCHEDULE

Payment shall be made after submission of billing statement.

VII. SCHEDULE OF ACTIVITIES

Activities	Timeline	Remarks
Delivery and installation of the Items	45 days from receipt of Job/Purchase Order	The location of the delivery shall be at the 10th Floor, Agustin I Bldg., Emerald Ave., Ortigas Center, Pasig City
Inspection as to Quantity and Specification	2- 3 days	Inspection Committee, End-user technical representative, Observers and the Supplier shall inspect the delivered items
Test and Evaluation	2 to 3 days	Inspection Committee and End-user technical representative shall test and evaluate the delivered items
Acceptance	1 to 3 days	Acceptance of the deliverables

VIII. POST-QUALIFICATION

The Post-qualification of the items to be delivered will be based on the following:

1. Submitted brochures and technical specifications documents.
2. Product demo.

IX. TESTING AND EVALUATION

The visual test, conformity with the specifications, and functionality test shall be conducted in accordance with the Bidding Documents and Terms of Reference.