



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

16 April 2021

The Office of the Presidential Adviser on the Peace Process (OPAPP) through the General Appropriations Act of FY 2020 intends to apply the sum of Nine Hundred Eighty Thousand Pesos (PhP980,000.00) being the Approved Budget for the Contract (ABC) to be paid for the Small Value Procurement, as defined under Section 53.9 of the IRR of RA 9184 for the Renovations at the 6th Floor OUSec FAS Area. Details of which are as follows:

Lot	Goods	Specific Technical Requirements
1	Renovations at OUSec FAS Area	<ul style="list-style-type: none">• Demolition works;• Installation of Partition;• For drawings and details see attached Annex "A"

The OPAPP now invites contractors/suppliers to submit price quotations for the above specified items.

The Contract will be awarded to the bid found with the **lowest quotation** and most **responsive** to the specifications and requirements.

For further inquiries, please coordinate with BAC Secretariat at telephone number (02) 8636 0706 local 871 or at bacsec.opapp@gmail.com

Sincerely,


Conrado E. Francisco, Jr.
AO II

Noted by:


Linda N. Cañete
PSS-CAO II

TERMS AND CONDITIONS

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and the following documents with all its pages on or before 26 April 2021 at 10:00 am on the place specified below:

- 1. Mayor's/Business Permit
- 2. Latest Income/Business Tax Return
- 3. PhilGEPS Registration Number
- 4. Omnibus Sworn Statement: *Original Copy*

None submission of any or all the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat Office
3rd Floor, Agustin I Building
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- e) Late bids will not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline submission of bids.
- f) OPAPP shall conduct evaluation/inspection of goods to be supplied to OPAPP before an award shall be issued.
- g) Subcontracting is not allowed.
- h) Delivery or start of work shall be made within fifteen (15) calendar days from receipt of Job/Purchase Order.
- i) Place of Delivery
*6th Floor, Agustin I Bldg.
F. Ortigas Jr. Road
Ortigas Center
Pasig City*
- j) Payment shall be made to the supplier or distributor within thirty (30) calendar days after the complete delivery and installation, and Acceptance Report by the OPAPP, subject to the submission of complete documentary requirements for payment.
- k) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of RA 9184.

QUOTATION FORM

OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS
Agustin I Building
F. Ortigas Jr. Road
Ortigas Center, Pasig City

Dear **Sir/Ma'am**:

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Statement of Compliance	Quantity	Unit Cost	Total Cost
1	Renovations at the OUSec FAS Area				

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____

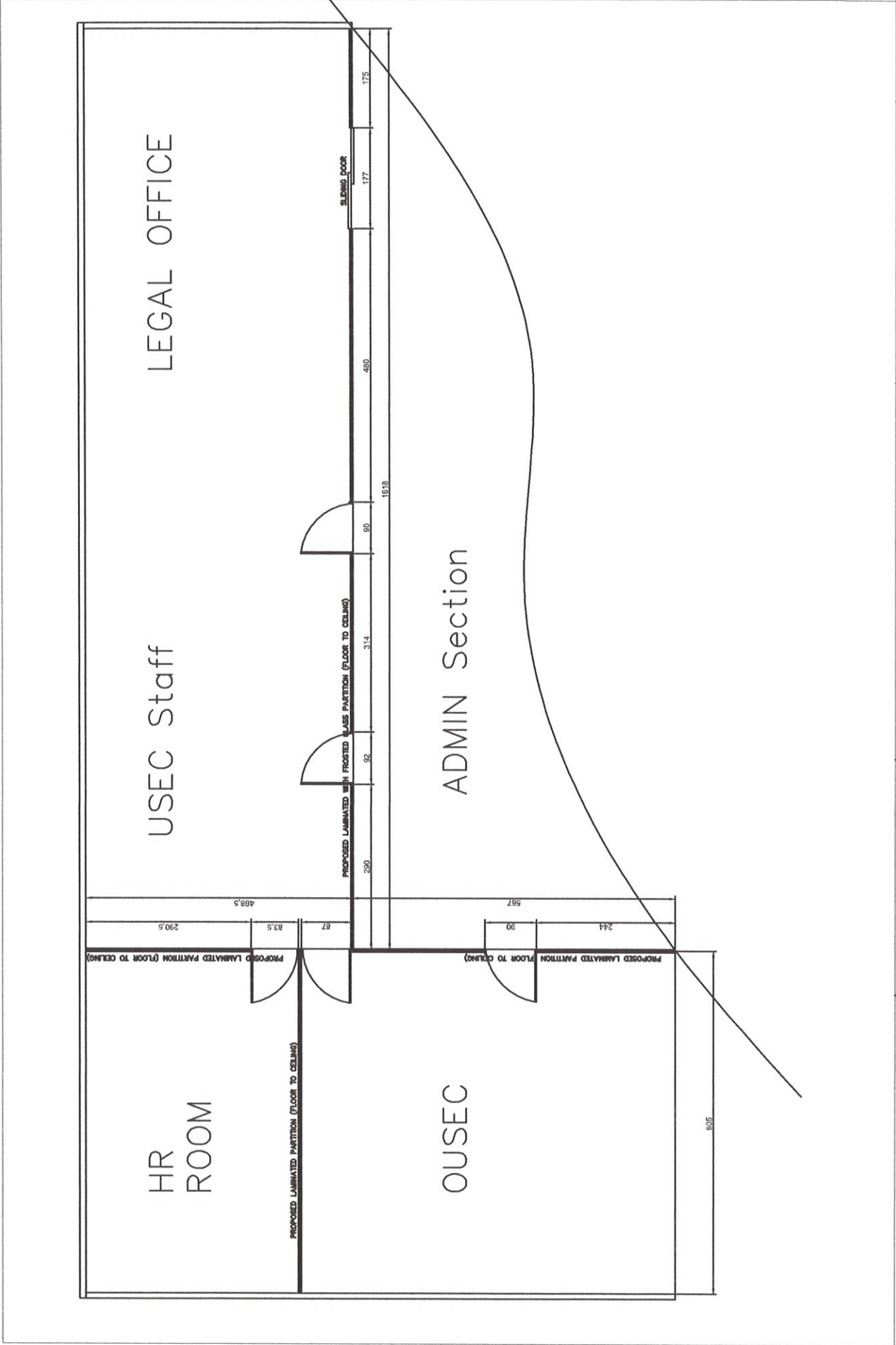
Contact No: _____

Email Add: _____

Project : Repair and Renovation of 6th Floor OUSEC-FAS Area
Location : 6th floor Agustin 1 Bldg.

SCOPE OF WORK

ITEMS	DESCRIPTION
1.0	DEMOLITION WORKS
1.1	Dismantling of Wall Partition
1.2	Dismantling of Door and Door Jambs
1.3	Dismantling of Power Outlet and Electrical Outlet
2.0	INSTALLATION OF PARTITION
2.1	Installation of Floor to Ceiling Laminated Partition
2.2	Installation of Floor to Ceiling Laminated Partition with Frosted Glass
2.3	Installation of Door and Door Jambs



OWNER	PROJECT TITLE	LOCATION	SHEET NO.
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS	PROPOSED 6TH FLOOR PARTITION	AGUSTIN I BLDG. F. ORTIGAS JR. ROAD, ORTIGAS CENTER, PASIG CITY	1/1