



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

17 February 2021

The Office of the Presidential Adviser on the Peace Process (OPAPP), through the General Appropriations Act of FY2020, intends to apply the sum of Three Hundred Thousand Nine Hundred Twenty-Two Pesos and 35/100 (PhP300,922.35), being the Approved Budget for the Contract (ABC) for the Small Value Procurement, as defined under section 53.9 of the IRR of RA 9184, for the renovations at the 7th Floor OSec Staff Area. Details of which are as follows:

Lot	Goods	Scope of Work
1	Renovations at 7 th Floor OSec Staff Area	<ul style="list-style-type: none">➤ Demolition works;➤ Installation of Partition➤ For details see attached annex "A"

The OPAPP now invites contractors/suppliers to submit price quotations for the above items.

The contract will be awarded to the **lowest quotation** and **responsive** to the specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 8636 0706 local 871 or at opapp.bacsec@gmail.com.

Sincerely,

Conrado E. Francisco, Jr.
AO II

Noted by:

Linda N. Cañete
PSS – CAO II

TERMS & CONDITIONS

- a) The ABC is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for sixty (60) calendar days from the date of submission of bids.
- d) Bidder shall submit its quotation and the following documents with all its pages on or before MAR 04 2021, 10AM on the place specified below:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Omnibus Sworn Statement: *Original Copy*

None submission of any or all of the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat's Office
3rd Floor, Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center
Pasig City*

- e) Late bids shall not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline for submission of bids.
- f) OPAPP shall conduct evaluation/inspection of goods to be supplied to OPAPP before an award shall be issued.
- g) Subcontracting is not allowed.
- h) Delivery or start of work shall be made within fifteen (15) calendar days from receipt of Job/Purchase Order.
- i) Place of Delivery
*7th Floor, Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center
Pasig City*

- j) Payment shall be made to the supplier or distributor within thirty (30) calendar days after the complete delivery and installation, and their inclusions, after the issuance of the Inspection and Acceptance Report by the OPAPP, subject to the submission of complete documentary requirements for payment.
- k) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

QUOTATION FORM

OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS
Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center, Pasig City

Dear **Sir/Ma'am**,

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Statement of Compliance	Quantity	Unit Cost	Total Cost
1	Renovations at the 7 th Floor OSec Staff Area				

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____

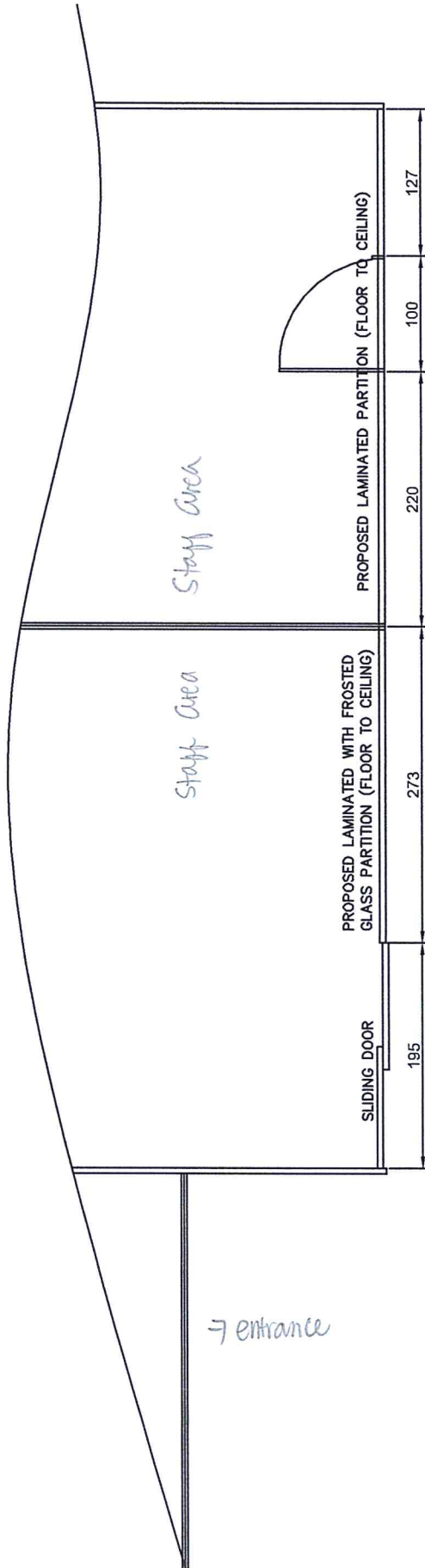
Contact No.: _____

Email Add: _____

Project : Repair and Renovation of 7th floor OSEC Staff Working Area
Location : 7th floor Agustin 1 Bldg.

SCOPE OF WORK	
ITEMS	DESCRIPTION
1.0	DEMOLITION WORKS
1.1	Dismantling of Wall Partition
1.2	Dismantling of Door and Door Jambs
1.3	Dismantling of Power Outlet and Electrical Outlet
2.0	INSTALLATION OF PARTITION
2.1	Installation of Floor to Ceiling Laminated Partition
2.2	Installation of Floor to Ceiling Laminated Partition with Frosted Glass
2.3	Installation of Door and Door Jambs

Office of the Secretary



OWNER	PROJECT TITLE	LOCATION	SHEET NO.
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS	PROPOSED 7TH FLOOR PARTITION OFFICE OF THE SECRETARY STAFF AREA	AGUSTIN I BLDG. F. ORTIGAS JR. ROAD, ORTIGAS CENTER, PASIG CITY	1/1