



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

16 September 2020

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), intends to apply the sum of Six Hundred Ninety-Nine Thousand Eight Hundred Four Pesos (PhP699,804.00), being the Approved Budget for the Contract (ABC) to be paid for the Small Value Procurement, as defined under section 53.9 of the IRR of RA 9184, for the procurement of the goods listed below:


Lot	Goods	Quantity	Technical Requirements
1	Customized face mask	1,200	See Annex "A"
2	Customized face shield	1,200	See Annex "B"
3	Hygiene kit pouch	1,200	See Annex "C"
4	Small Spray Alcohol	1,200	See Annex "D"
5	Wet wipes	1,200	See Annex "E"
6	Foldable toothbrush	1,200	See Annex "F"
7	Toothpaste	1,200	See Annex "G"

The OPAPP now invites suppliers/distributors to submit price quotations for the above items.


The contract will be awarded *per lot* to the *lowest quotation* and *responsive* to the specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0706 or at opapp.bacsec@gmail.com.

Sincerely,


Alaisah B. Pendatun
CPAD

Noted by:


Linda N. Cañete
CAC - PSS

TERMS & CONDITIONS

I. Terms & Conditions

- a) The ABC indicated above is inclusive of applicable taxes, fees, and/or levies payable.
- b) The contract shall be awarded to the lowest and responsive bid. Bid amount exceeding the ABC shall be automatically disqualified.
- c) The price quotation must be valid for one hundred twenty (120) calendar days from the date of submission of bids.
- d) Bidder shall submit copy of the following documents with all its pages on or before SEP 23 2020, 10am on the place specified below:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Latest Income/Business Tax Return
 4. Omnibus Sworn Statement: Original Copy

None submission of any or all of the document will be declared ineligible to bid and hence, the bid shall be disqualified.

The above documents shall be submitted in a sealed envelope with the name of the sender, complete mailing address, email address, and telephone or mobile number. Without such details, the bid shall not be accepted.

Submit your bidding documents at:

*BAC Secretariat's Office
3rd Floor, Agustin I Bldg.
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- e) Late bids shall not be accepted. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline for submission of bids.
- f) OPAPP shall conduct evaluation/inspection of goods to be supplied to OPAPP before an award shall be issued.
- g) Subcontracting is not allowed.
- h) Delivery shall be completed within fifteen (15) calendar days from receipt of Job/Purchase Order.
- i) Place of Delivery
*6th Floor, Agustin I Bldg.
F. Ortigas Jr. Road
Ortigas Center
Pasig City*

- j) Payment shall be made to the supplier or distributor upon complete delivery and submission of pertinent documents.
- k) Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.
- l) OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

QUOTATION FORM

OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS
Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center, Pasig City

Dear **Sir/Ma'am**,

After having carefully read and accepted your terms and conditions, we are pleased to quote you for the following items:

Lot	Technical Requirements	Quantity	Statement of Compliance	Unit Cost	Total Cost
1	Customized face mask	1,200			
2	Customized face shield	1,200			
3	Hygiene kit pouch	1,200			
4	Small Spray Alcohol	1,200			
5	Wet wipes	1,200			
6	Foldable toothbrush	1,200			
7	Toothpaste	1,200			

Prices in the above offer are certified true and correct.

Sincerely,

(Signature over Printed Name of the Authorized Representative)

Company Name: _____

Contact No.: _____

Email Add: _____

TECHNICAL SPECS:

Reusable Facemask

- Customized with OPAPP Peace Month design
- Outer layer: Water repellent
- Inner and middle: Water absorbent
- Can fully cover nose to chin areas
- Est. price: PHP 150.00; 1,200pcs



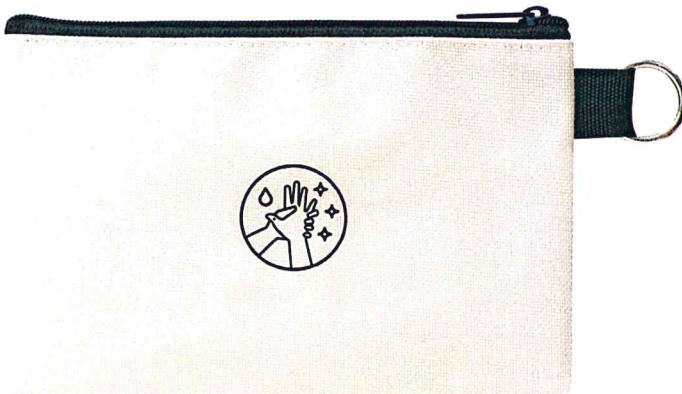
Face shield

- Customized with OPAPP Peace Month design (in the headband part)
- Can fully cover the face
- With adjustable elastic band
- Anti-fog layer
- Est. price: PHP 200.00; 1,200pcs



Hygiene Pouch

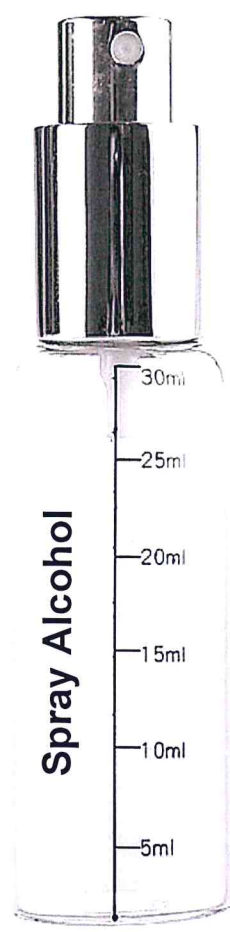
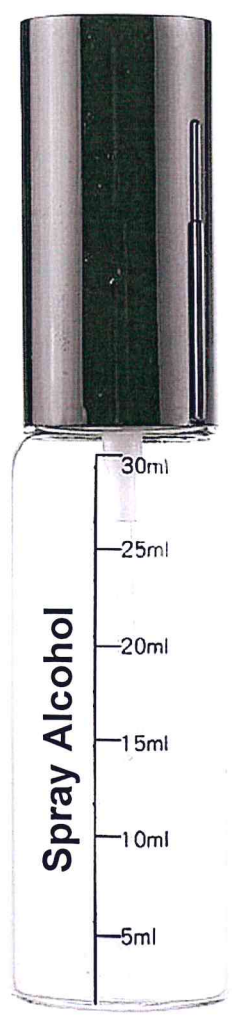
- Customized with OPAPP Peace Month design
- Can store items such as small toothpaste, toothbrush, alcohol, tissue
- Est. price: PHP 125.00; 1,200pcs



Anaex "D"

SPRAY ALCOHOL

- With cap
- 20ml
- 70% solution



DISINFECTANT WET WIPES

- Ten (10) sheets/pulls per pack
- 99% germ cleaning



TRAVEL-SIZE TOOTHPASTE

- Foldable/collapsible



TRAVEL SIZE TOOTHPASTE

- 25ml

