



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

10 March 2020

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), invites interested Suppliers/Contractors to submit their *lowest* and *responsive* quotation for Supply and Delivery two (2) units of Uninterruptible Power Supply. Details of which are as follows:

A. Name of the Project	Uninterruptible Power Supply.
B. Source of Fund	F.Y. 2020
C. Approved Budget for the Contract (ABC)	Four Hundred Thousand Pesos (PhP400,000.00).
D. Mode of Procurement	Negotiated Procurement-Small Value Procurement (R.A. 9184).
E. Technical Requirements	➤ Please see Annex "A".
F. Documentary Requirements: <i>these shall be submitted on or before the deadline for submission of bids.</i>	1) PhilGEPS Registration Number/Certificate; 2) Mayor's/ Business Permit; 3) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;

I. Terms & Conditions

- a) The ABC is inclusive of applicable taxes.
- b) Bid offer exceeding the ABC shall be automatically disqualified.
- c) The bid offer must be valid for thirty (30) calendar days upon receipt by the procuring entity.
- d) Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.

If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid.

- e) Bids must be submitted in a sealed envelope with the (i) bidder's complete (postal) address; (ii) telephone number, fax and email address printed under its postal address; & (iii) the name of the project must be indicated in the center-uppermost.

Unsealed bids nor bids sent through email will not be accepted/ honored.

- f) All quotations must be inclusive of all applicable fees, and not subject to price escalation in case there will be an Order increasing the daily minimum wage.
- g) Subcontracting is not allowed.

II. Delivery Period

Within seven (7) calendar days from receipt of Job Order.

III. Place of Delivery

6th Floor Agustin I Bldg.
F. Ortigas Jr. Road
Ortigas Center, Pasig City

IV. Terms of Payment

Payment shall be made to the supplier or distributor upon complete delivery and installation and issuance of billing statement.

V. Warranty

Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.

VI. Deadline of Submission of Bids

Bids/Quotations must be submitted on or before MAR 10 2020, 12pm.

VII. Submit your bids at:


BAC Secretariat's Office
6th Floor, Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center
Pasig City

The OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.


The contract will be awarded to the *lowest quotation* and *responsive* to our specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0701 local 818, or at opapp.bacsec@gmail.com.

Sincerely,


Alain A. Ebuén
OIC-ICTU

Noted by:


Linda N. Cañete
CAO - PSS

x ----- x

After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is (Please fill-in details: amount in words) (PhP _____).00.

Company Name: _____
Authorized Representative: _____
Signature: _____
Position: _____
Contact No.: _____
Email Add: _____



Office of the Presidential Adviser on the Peace Process

TERMS OF REFERENCE

5 KVA Uninterruptible Power Supply (UPS) Procurement

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I. PROJECT OVERVIEW

The name of this project is **5 KVA Uninterruptible Power Supply (UPS) Procurement.**

II. PROJECT OBJECTIVE

The project aims for the procurement of 5 KVA Uninterruptible Power Supply (UPS) for the Office Presidential Adviser on the Peace Process (OPAPP).

III. TECHNICAL REQUIREMENTS

A. General Requirements

The Project requires for the procurement of the following:

Item	Quantity	Feature
5 KVA Uninterruptible Power Supply (UPS)	2	High density, double-conversion on-line power protection with scalable runtime

B. Detailed Technical Requirements (Minimum)

QTY	ITEM	SPECIFICATION
1	5 KVA Uninterruptible Power Supply (UPS)	High density, double-conversion on-line power protection with scalable runtime. NOTE: Include railkit in your proposal if proposed UPS system doesn't have one.
	Output	Output power capacity • 4.5kWatts / 5.0kVA Max Configurable Power (Watts) • 4.5kWatts / 5.0kVA Nominal Output Voltage • 230V Output Voltage Distortion • Less than 2% Output Frequency (sync to mains) • 50/60Hz +/- 3 Hz Other Output Voltages • 220, 240

		<p>Load Crest Factor</p> <ul style="list-style-type: none"> • 3 : 1 <p>Topology</p> <ul style="list-style-type: none"> • Double Conversion Online <p>Waveform type</p> <ul style="list-style-type: none"> • Sine wave <p>Output Connections</p> <ul style="list-style-type: none"> • (6) IEC 320 C13 (Battery Backup) • (4) IEC 320 C19 (Battery Backup) • (2) IEC Jumpers (Battery Backup) <p>Bypass</p> <ul style="list-style-type: none"> • Internal Bypass (Automatic and Manual)
	Input	<p>Nominal Input Voltage</p> <ul style="list-style-type: none"> • 230V <p>Input frequency</p> <ul style="list-style-type: none"> • 40 - 70 Hz (auto sensing) <p>Input Connections</p> <ul style="list-style-type: none"> • Hard Wire 3 wire (1PH+N+G) <p>Input voltage range for main operations</p> <ul style="list-style-type: none"> • 160 - 275V <p>Input voltage adjustable range for mains operation</p> <ul style="list-style-type: none"> • 100 - 275 (half load)V <p>Other Input Voltages</p> <ul style="list-style-type: none"> • 220, 240
	Batteries & Runtime	<p>Battery type</p> <ul style="list-style-type: none"> • Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leakproof <p>Typical recharge time</p> <ul style="list-style-type: none"> • 1.5hour(s) <p>Nominal Battery Voltage</p> <ul style="list-style-type: none"> • 192V <p>Expected Battery Life (years)</p> <ul style="list-style-type: none"> • 3 - 5 <p>RBC Quantity</p> <ul style="list-style-type: none"> • 1 <p>Extendable Run Time</p> <ul style="list-style-type: none"> • 1 <p>Battery Volt-Amp-Hour Capacity</p> <ul style="list-style-type: none"> • 845
	Communications & Management	<p>Interface Port(s)</p> <ul style="list-style-type: none"> • RJ-45 10/100 Base-T, RJ-45 Serial, Smart-Slot, USB <p>Control panel</p> <ul style="list-style-type: none"> • Multi-function LCD status and control console <p>Audible Alarm</p>

		<ul style="list-style-type: none"> • Audible and visible alarms prioritized by severity <p>Emergency Power Off (EPO)</p> <ul style="list-style-type: none"> • Yes
	Features	
	Protection	<p>Generator compatible</p> <ul style="list-style-type: none"> • Ensures clean, uninterrupted power to protected equipment when generator power is used. <p>Resettable circuit breaker</p> <ul style="list-style-type: none"> • Easy recovery from overloads; no need to replace a fuse. <p>Cold-start capable</p> <ul style="list-style-type: none"> • Provides temporary battery power when the utility power is out. <p>Frequency and voltage regulation</p> <ul style="list-style-type: none"> • Gives higher application availability by correcting poor frequency and voltage conditions without using the battery. <p>Power conditioning</p> <ul style="list-style-type: none"> • Protects connected loads from surges, spikes, lightning, and other power disturbances. <p>Safety-agency approved</p> <ul style="list-style-type: none"> • Ensures the product has been tested and approved to work safely with the connected service provider equipment and within the specified environment. <p>Input power factor correction</p> <ul style="list-style-type: none"> • Minimizes installation costs by enabling the use of smaller generators and cabling.
	Availability	<p>Temperature-compensated battery charging</p> <ul style="list-style-type: none"> • Prolongs battery life by regulating the charge voltage according to battery temperature. <p>Hot-swappable batteries</p> <ul style="list-style-type: none"> • Ensures clean, uninterrupted power to protected equipment while batteries are being replaced <p>Automatic restart of loads after UPS shutdown</p> <ul style="list-style-type: none"> • Automatically starts up the connected equipment upon the return of utility power. <p>Automatic internal bypass</p> <ul style="list-style-type: none"> • Supplies utility power to the connected loads in the event of a UPS power overload or fault. <p>Scalable runtime</p>

		<ul style="list-style-type: none"> Allows additional run time to be quickly added as needed. <p>Intelligent battery management</p> <ul style="list-style-type: none"> Maximizes battery performance, life, and reliability through intelligent, precision charging.
	Manageability	<p>Network manageable</p> <ul style="list-style-type: none"> Provides remote power management of the UPS over the network. <p>LED status indicators</p> <ul style="list-style-type: none"> Quickly understand unit and power status with visual indicators. <p>Serial connectivity</p> <ul style="list-style-type: none"> Provides management of the UPS via a serial port.
	Adaptability	<p>Plug-and-Play external batteries</p> <ul style="list-style-type: none"> Ensures clean, uninterrupted power to the loads when adding extra runtime to the UPS. <p>Rack/Tower convertible</p> <ul style="list-style-type: none"> Protects the initial investment in the UPS when migrating from tower to rack-mount environment. <p>Flash upgradeable firmware</p> <ul style="list-style-type: none"> Install maintenance releases of firmware remotely using FTP.
	Serviceability	<p>User-replaceable batteries</p> <ul style="list-style-type: none"> Increases availability by allowing a trained user to perform upgrades and replacements of the batteries reducing Mean Time to Repair (MTTR) <p>Automatic self-test</p> <ul style="list-style-type: none"> Periodic battery self-test ensures early detection of a battery that needs to be replaced. <p>Predictive failure notification</p> <ul style="list-style-type: none"> Provides early-warning fault analysis ensuring proactive component replacement. <p>Disconnected battery notification</p> <ul style="list-style-type: none"> Warns when a battery is not available to provide backup power. <p>Audible alarms</p> <ul style="list-style-type: none"> Provides notification of changing utility power and UPS power conditions

B. Deployment Services– Cover Product Assessment, Consultation and Recommendation for Implementation.

C. TECHNICAL SUPPORT AND WARRANTY

Quality assurance is expected from the SUPPLIER, such that any error or fault in any hardware, peripherals, pre-installed mandatory software and installation tools delivered during the implementation shall be acted upon, resolved, mitigated and/or replaced accordingly at no cost to the organization. Likewise, upon final project acceptance, the SUPPLIER is required to after sales service and assurance that all installation are accurate, complete, operable, uncompromised, and error-free.

UPS Warranty includes 3-Year Parts, 3-Year Labor, 3-Year Onsite support with next business day response.

IV. PROJECT DURATION

The project's duration shall not be more than the specified number of days in the Schedule of Activities. The Supplier is expected to follow the scheduled delivery strictly. Extending the period of delivery (45 days from Notice to Proceed) of the equipment and supplies will subject the Supplier to damages as provided under existing Philippine laws.

V. APPROVED BUDGET

The Approved Budget for the Contract (ABC) of the service subscription renewal is Four Hundred Thousand Pesos (Php 400,000.00).

VI. Payment Schedule

Payment shall be made after submission of billing statement.

VII. SCHEDULE OF ACTIVITIES

Activities	Timeline	Remarks
Delivery and installation of the Items	45 days after Notice to Proceed	The location of the delivery shall be at the 10th Floor, Agustin I Bldg., Emerald Ave., Ortigas Center, Pasig City
Inspection as to Quantity and Specification	2- 3 days	Inspection Committee, End-user technical representative,

		Observers and the Supplier shall inspect the delivered items
Test and Evaluation	2 to 3 days	Inspection Committee and End-user technical representative shall test and evaluate the delivered items
Acceptance	1 to 3 days	Acceptance of the deliverables

VIII. POST-QUALIFICATION

The Post-qualification of the items to be delivered will be based on the following:

- 1. Submitted brochures and technical specifications documents.
- 2. Product demo

IX. TESTING AND EVALUATION

The visual test, conformity with the specifications, and functionality test shall be conducted in accordance with the Bidding Documents and Terms of Reference.