



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

19 February 2020

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), invites interested Suppliers/Contractors to submit their *lowest* and *responsive* quotation for Catering Services at Old Capitol, Simuay, Sultan Kudarat on the date indicated in Annex "A" herewith. Details of which are as follows:

A. Name of the Project	Catering Services for the Resumption of Phase 2 Decommissioning of MILF Combatants & Weapons-TFDCC Social Welfare Intake Operations.
B. Source of Fund	GAA F.Y. 2020
C. Approved Budget for the Contract (ABC)	Three Hundred Ninety-Six Thousand Pesos (PhP396,000.00).
D. Mode of Procurement	Negotiated Procurement-Small Value Procurement (R.A. 9184).
E. Technical Requirements	Please see Annex "A".
F. Documentary Requirements <i>(Submission is on or before the deadline for submission of bids)</i>	1) PhilGEPS Registration Number/ Certificate; 2) Mayor's/ Business Permit; 3) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;

I. Terms & Conditions

- a) The ABC is inclusive of applicable taxes.
- b) Bid offer exceeding the ABC shall be automatically disqualified.
- c) The bid offer must be valid for thirty (30) calendar days upon receipt by the procuring entity.
- d) Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.

If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid indicated below.

- e) Bids must be submitted in a sealed envelope with the (i) bidder's complete (postal) address; (ii) telephone number, fax and email address printed under its postal address; & (iii) the name of the project must be indicated in the center-uppermost.

Unsealed bids nor bids sent through email will not be accepted/ honored.

- f) All quotations must be inclusive of all applicable fees, and not subject to price escalation.
- g) Subcontracting is not allowed.

II. Date for the Catering Services

See Annex "A".

III. Venue

Old Maguindanao Provincial Capitol
Brgy. Simuay, Sultan Kudarat
Maguindao

IV. Terms of Payment

Payment shall be made to the Catering Services upon submission of billing statement and certificate of Complete Delivery and Services by the End User Unit.

V. Deadline of Submission of Bids

Bids/Quotations must be submitted on or before FEB 26 2020, 12pm.

VI. Submit your bids at:


BAC Secretariat's Office
6th Floor, Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center
Pasig City

The OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

The contract will be awarded to the *lowest quotation* and *responsive* to our specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0701 local 818, or at opapp.bacsec@gmail.com.

Sincerely,


Janice M. Curayag
Socio Economic Unit

Noted by:


Leila A. Halud
Socio Economic Unit

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After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is (Please fill-in details: amount in words) (Php _____).00).

Company Name: _____
Authorized Representative: _____
Signature: _____
Position: _____
Contact No.: _____
Email Add: _____

Technical Requirements

QTY	UNIT	GOODS	SPECIFICATION
75	PAX	March 1, 05, & 8-16, 2020 BREAKFAST x11days	<i>March 1:</i> Plain rice, Toasted Chicken, Chopsuey, and water (Buffet and 500ml water)
			<i>March 5:</i> Plain Rice, Beef Tapa, Scrambled Egg and water (Buffet and 500ml water)
			<i>March 8:</i> Plain Rice, Boiled Egg, Fried Chicken and water (Buffet and 500ml water)
			<i>March 9:</i> Plain Rice, Chopsuey, Fried Fish and water (Buffet and 500ml water)
			<i>March 10:</i> Plain Rice, Corned Beef, Sunny Side up egg and water (Buffet and 500ml water)
			<i>March 11:</i> Plain Rice, Sunny Side Up Egg, Beef Hotdog, and water (Buffet and 500ml water)
			<i>March 12:</i> Plain Rice, Corned Beef, Scrambled Egg, and water (Buffet and 500ml water)
			<i>March 13:</i> Plain Rice, Beef Tapa, Bihon. and water (Buffet and 500ml water)
			<i>March 14:</i> Plain Rice, Eggplant mix with egg, Tuna Flakes and water (Buffet and 500ml water)
			<i>March 15:</i> Plain Rice, Saute Vegetables, Fried Fish and water (Buffet and 500ml water)
			<i>March 16:</i> Plain Rice, Beef Loaf, Chicken Hotdog. and water. (Buffet, 2 viands and

			500ml water)
75	PAX	March 1, 05, & 8-16, 2020 LUNCH x 11days Dessert: Buko Pandan	<p><i>March 1:</i> Plain Rice, Fish Fillet, Beef Steak and water. (Buffet and 500ml water) Dessert: Mango Tapioca</p> <p><i>March 5:</i> Plain Rice, Beef Steak, Sotanghon, and water (Buffet and 500ml water)</p> <p><i>March 8:</i> Plain Rice, Chicken curry, Chicken Sisig, and water (Buffet and 500ml water)</p> <p><i>March 9:</i> Plain Rice, Chopsuey, Fried Fish and water (Buffet and 500ml water)</p> <p><i>March 10:</i> Plain Rice, Beef Pochoero, Fried Chicken and water (Buffet and 500ml water)</p> <p><i>March 11:</i> Plain Rice, Chicken Afritada, Fried Fish, and water (Buffet and 500ml water)</p> <p><i>March 12:</i> Plain Rice, Chicken Adobo, Sotanghon, and water (Buffet and 500ml water)</p> <p><i>March 13:</i> Plain Rice, Beef Pochoero, Chopsuey esparagus with beef, and water (Buffet and 500ml water)</p> <p><i>March 14:</i> Plain Rice, Chicken curry Fried Chicken, and water (Buffet and 500ml water)</p> <p><i>March 15:</i> Plain Rice, Beef Steak Tagalog, Fried Fish and water (Buffet and 500ml water)</p> <p><i>March 16:</i> Plain Rice, Pakbet Chicken Pochoero and water. (Buffet, 2 viands and 500ml water)</p>

75	PAX	AM/PM SNACKS	<p><i>March 1:</i> Chicken Siopao (AM), Beef Shanghai (PM) and Juice (Buffet and 500ml water)</p> <p><i>March 5:</i> Brownies (AM), Puto Cheese (PM) and Juice (Buffet and 500ml water)</p> <p><i>March 8:</i> Fresh Lumpia (AM), Fried Siomai and Juice (Buffet and 500ml water)</p> <p><i>March 9:</i> Cheese Cake (AM) Seafood Pasta (PM) and Juice (Buffet and 500ml water)</p> <p><i>March 10:</i> Chicken Sandwich (AM), Chicken Empanada (PM) and (Buffet and 500ml water)</p> <p><i>March 11:</i> Cassava Cake (AM), Mamon (PM) and Juice (Buffet and 500ml water)</p> <p><i>March 12:</i> Spaghetti (AM), Biko (PM) and Juice (Buffet and 500ml water)</p> <p><i>March 13:</i> Beef Empanada (AM), Brownies (PM) and Juice (Buffet and 500ml water)</p> <p><i>March 14:</i> Fried Lumpia (AM), Ginataang Bilo Bilo (PM) and Juice (Buffet and 500ml water)</p> <p><i>March 15:</i> Burger (AM), Chicken Siopao (PM) and Juice (Buffet and 500ml water)</p> <p><i>March 16:</i> Bibingka (AM), Puto Cheese (PM) and Juice (Buffet and 500ml water)</p> <p>Catering Service Inclusions: Flowing Coffee and One (1) Standby crew.</p>
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- The above menu applies during the period of catering services from 1,5, and 8-16 of March 2020.