



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

13 February 2020

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), invites interested Suppliers/Contractors to submit their *lowest* and *responsive* quotation for Catering Services at Old Capitol, Simuay, Sultan Kudarat. Details of which are as follows:

A. Name of the Project	Catering Services for APAs 7 & 8.
B. Source of Fund	GAA F.Y. 2020
C. Approved Budget for the Contract (ABC)	Six Hundred Ninety-Four Thousand Eighty Pesos (PhP694,080.00).
D. Mode of Procurement	Negotiated Procurement-Small Value Procurement (R.A. 9184).
E. Technical Requirements	Please see Annex "A".
F. Documentary Requirements <i>(Submission is on or before the deadline for submission of bids)</i>	1) PhilGEPS Registration Number/ Certificate; 2) Mayor's/ Business Permit; 3) Latest Income/ Business Tax Return (Tax Clearance will not be accepted); 4) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;

I. Terms & Conditions

- a) The ABC is inclusive of applicable taxes.
- b) Bid offer exceeding the ABC shall be automatically disqualified.
- c) The bid offer must be valid for thirty (30) calendar days upon receipt by the procuring entity.
- d) Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.

If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid indicated below.

- e) Bids must be submitted in a sealed envelope with the (i) bidder's complete (postal) address; (ii) telephone number, fax and email address printed under its postal address; & (iii) the name of the project must be indicated in the center-uppermost.

Unsealed bids nor bids sent through email will not be accepted/ honored.

- f) All quotations must be inclusive of all applicable fees, and not subject to price escalation in case there will be an Order increasing the daily minimum wage.
- g) Subcontracting is not allowed.

II. Date for the Catering Services

See Annex "A".

III. Venue

Old Maguindanao Provincial Capitol
Brgy. Simuay, Sultan Kudarat
Maguindao

IV. Terms of Payment

Payment shall be made to the Catering Services upon submission of billing statement and certificate of Complete Delivery and Services by the End User Unit.

V. Deadline of Submission of Bids

Bids/Quotations must be submitted on or before FEB 24 2020, 12pm.

VI. Submit your bids at:

BAC Secretariat's Office
6th Floor, Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center
Pasig City

The OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

The contract will be awarded to the *lowest quotation* and *responsive* to our specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0701 local 818, or at opapp.bacsec@gmail.com.

Sincerely,


Maricel B. Bantillo
JND

Noted by:


George Michael Oribiana
JNC Secretariat

x ----- x

After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is (Please fill-in details: amount in words) (PhP _____).00).

Company Name: _____
Authorized Representative: _____
Signature: _____
Position: _____
Contact No.: _____
Email Add: _____

Technical Requirements

Dates	QTY	UNIT	GOODS	SPECIFICATION
02/29/2020	324	pax	Packed meal (Lunch)	250 ml bottled water, garlic chicken, chicken sotanghon, plain rice
	324		Packed meal (Dinner)	250 ml bottled water, beef tagalog, tauge, plain rice
03/01/2020	324	pax	Packed meal (Breakfast)	Brewed coffee in a cup, fried boneless bangus, fried rice, pandesal, 250 ml bottled water
	324		Packed meal (Dinner)	250 ml bottled water, chicken adobo, bihon guisado, plain rice
03/04/2020	272	pax	Packed meal (Lunch)	250 ml bottled water, fried bangus, pinakbet, plain rice
	272		Packed meal (Dinner)	250 ml bottled water, beef caldereta, tinolang malasugue, plain rice
03/05/2020	272	pax	Packed meal (Breakfast)	Brewed coffee in a cup, scrambled egg, plain rice, corned beef, 250 ml bottled water
03/05/2020	272	pax	Packed meal (Dinner)	250 ml bottled water, lechon manok, kare-kare, plain rice
03/07/2020	311	pax	Packed meal (Lunch)	250 ml bottled water, fried bariles, chopsuey, plain rice
	311		Packed meal (Dinner)	250 ml bottled water, fish fillet, tauge, plain rice
03/08/2020	311	pax	Packed meal (Breakfast)	Brewed coffee in a cup, dried salted fish, tortang talong, fried rice, 250 ml bottled water
	215		Packed meal (Lunch)	250 ml bottled water, lumpiang shanghai, pinakbet, plain rice
	526		Packed meal (Dinner)	250 ml bottled water, grilled tuna, tauge, plain rice
03/09/2020	215	pax	Packed meal (Breakfast)	Brewed coffee in a cup, pandesal, beef tapa, fried rice, 250 ml bottled water
	324		Packed meal (Lunch)	250 ml bottled water, fried chicken, pinakbet
	539		Packed meal (Dinner)	250 ml bottled water, beef caldereta, tinolang manok, plain rice

03/10/2020	324	pax	Packed meal (Breakfast)	Brewed coffee in a cup, dried salted fish, tortang talong, fried rice, 250 ml bottled water
	324	pax	Packed meal (Dinner)	250 ml bottled water, pritong bariles, pinakbet, plain rice
			*** Nothing Follows ***	