



**Office of the President of the Philippines**  
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

**REQUEST FOR QUOTATION**

12 February 2020

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), invites interested Suppliers/Contractors to submit their *lowest* and *responsive* quotation for Catering Services on the 19 to 23, 25 to 27 of February 2020 at Old Capitol, Simuay, Sultan Kudarat. Details of which are as follows:

A. Name of the Project	<b>Catering Services for APA 6</b>
B. Source of Fund	<b>GAA F.Y. 2020</b>
C. Approved Budget for the Contract (ABC)	<b>Eight Hundred Twenty-Seven and Forty Thousand Pesos (PhP827,040.00).</b>
D. Mode of Procurement	<b>Negotiated Procurement-Small Value Procurement (R.A. 9184).</b>
E. Technical Requirements	<b>Please see Annex "A".</b>
F. Documentary Requirements	<ol style="list-style-type: none"> <li><b>1) PhilGEPS Registration Number/ Certificate;</b></li> <li><b>2) Mayor's/ Business Permit;</b></li> <li><b>3) Latest Income/ Business Tax Return (Tax Clearance will not be accepted);</b></li> <li><b>4) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;</b></li> </ol>

**I. Terms & Conditions**

- a) The ABC is inclusive of applicable taxes.
- b) Bid offer exceeding the ABC shall be automatically disqualified.
- c) The bid offer must be valid for thirty (30) calendar days upon receipt by the procuring entity.
- d) Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.

If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid indicated below.

- e) Bids must be submitted in a sealed envelope with the (i) bidder's complete (postal) address; (ii) telephone number, fax and email address printed under its postal address; & (iii) the name of the project must be indicated in the center-uppermost.

Unsealed bids nor bids sent through email will not be accepted/ honored.

- f) All quotations must be inclusive of all applicable fees, and not subject to price escalation in case there will be an Order increasing the daily minimum wage.

- g) Subcontracting is not allowed.

**II. Catering Services**

19 to 23 and 25 to 27 of February 2020

**III. Venue**

Old Maguindanao Provincial Capitol  
Brgy. Simuay, Sultan Kudarat  
Maguindao

**IV. Terms of Payment**

Payment shall be made to the Catering Services upon submission of billing statement and certificate of Complete Delivery and Services by the End User Unit.

**V. Deadline of Submission of Bids**

Bids/Quotations must be submitted on or before FEB 17 2020, 12 pm.

**VI. Submit your bids at:**


BAC Secretariat's Office  
6<sup>th</sup> Floor, Agustin I Bldg.  
F.Ortigas Jr. Road  
Ortigas Center  
Pasig City

The OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

The contract will be awarded to the *lowest quotation* and *responsive* to our specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0701 local 818, or at [opapp.bacsec@gmail.com](mailto:opapp.bacsec@gmail.com).

Sincerely,

  
**Maricel B. Bantillo**  
JND

Noted by:

  
**Geroge Michael Oribiana**  
JNC Secretariat

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*After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is (Please fill-in details: amount in words) (PhP \_\_\_\_\_).00).*

Company Name: \_\_\_\_\_  
Authorized Representative: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Position: \_\_\_\_\_  
Contact No.: \_\_\_\_\_  
Email Add: \_\_\_\_\_

**Technical Requirements**

QTY	UNIT	GOODS	SPECIFICATION
324	PAX	February 20 to 22 and 26 to 27, 2020	February 20, 2020 Plain Rice, pritong isda, tortang talong & water (pack meal and 500 ml water)
324		Breakfast x 5 days	February 21, 2020 Plain Rice, pritong manok, ampalaya w/ egg & (pack meal and 500 ml water)
324			February 22, 2020 Plain Rice, corned beef, scrambled egg & (pack meal and 500 ml water)
324			February 26, 2020 Plain Rice, fried tilapia, adobong sitaw & (pack meal and 500 ml water)
103			February 27, 2020 Plain Rice, ampalaya w/ egg, Tuna chorizo & (pack meal and 500 ml water)
324	PAX	February 19 to 23 and 25-26, 2020	February 19, 2020 Plain Rice, paksiw na isda, adobong sitaw & water (pack meal and 500 ml water)
324		Lunch x 7 days	February 20, 2020 Rice, chicken curry, pancit guisado & water (pack meal and 500 ml water)
324			February 21, 2020 Rice, chicken adobo, bihon guisado & (pack meal and 500 ml water)
324			February 22, 2020 Plain rice, chicken adobo, bihon guisado & (pack meal and 500 ml water)
324			February 23, 2020 Plain Rice, fried chicken, pakbet & (pack meal and 500 ml water)
324			February 25, 2020 Rice, scrambled egg, fried bangus & (pack meal and 500 ml water)
103			February 26, 2020 Rice, chicken bbq, pancit & (pack meal and 500 ml water)
324	PAX	February 19 to 23 and 25 to 27, 2020	February 19, 2020 Rice, beef steak, bihon & water (pack meal and 500 ml water)
648		Dinner x 8 days	February 20, 2020 Rice, Tinolang manok, chopsuey & (pack meal and 500 ml water)
648			February 21, 2020 Rice, pritong isda, monggo & (pack meal and 500 ml water)
648			February 22, 2020 Rice, pritong isda, monggo & (pack meal and 500 ml water)
324			February 23, 2020 Rice, tinolang isda, ginisang tauge & (pack meal and 500 ml water)
324			February 25, 2020 Plain Rice, adobong manok, chopseuy & (pack meal and

			500 ml water)
427			February 26, 2020 Plain Rice, Beef pochero, chopsuey, & (pack meal and 500 ml water)
103			February 27, 2020 Plain Rice, beef steak, bihon & (pack meal and 500 ml water)
***nothing follows***			