



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

2 December 2019

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), invites interested Suppliers/Contractors to submit their *lowest* and *responsive* quotation for the procurement of 26 units of Wireless Access Point with PoE Injector Adapter. Details of which are as follows:

A. Name of the Project	Wireless Access Point.
B. Source of Fund	F.Y. 2019.
C. Approved Budget for the Contract (ABC)	Three Hundred Sixty Thousand Pesos (PhP360,000.00)
D. Mode of Procurement	Negotiated Procurement-Small Value Procurement (R.A. 9184).
E. Technical Requirements	➤ Please see Annex "A".
F. Documentary Requirements: <i>these shall be submitted on or before the deadline for submission of bids.</i>	<ol style="list-style-type: none"> 1) PhilGEPS Registration Number/ Certificate; 2) Mayor's/ Business Permit; 3) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;

I. Terms & Conditions

- a) The ABC is inclusive of applicable taxes.
- b) Bid offer exceeding the ABC shall be automatically disqualified.
- c) The bid offer must be valid for thirty (30) calendar days upon receipt by the procuring entity.
- d) Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.

If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid.

- e) Bids must be submitted in a sealed envelope with the (i) bidder's complete (postal) address; (ii) telephone number, fax and email address printed under its postal address; & (iii) the name of the project must be indicated in the center-uppermost.

Unsealed bids nor bids sent through email will not be accepted/ honored.

- f) All quotations must be inclusive of all applicable fees, and not subject to price escalation in case there will be an Order increasing the daily minimum wage.

- g) Subcontracting is not allowed.

II. Delivery Site

Office of the Presidential Adviser on the Peace Process
Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center Pasig City

III. Terms of Payment

Payment shall be made to the supplier or distributor upon complete delivery and installation and issuance of billing statement.

IV. Warranty

Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.

V. Deadline of Submission of Bids

Bids/Quotations must be submitted on or before DEC 10 2019, 5pm.

VI. Submit your bids at:

BAC Secretariat's Office
6th Floor, Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center
Pasig City

The OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

The contract will be awarded to the *lowest quotation* and *responsive* to our specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0701 local 818, or at opapp.bacsec@gmail.com.

Sincerely,



Alain A. Ebuén
OIC-ICTU

Noted by:



Linda N. Cañete
CAO - PSS

x-----x

After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is (Please fill-in details: amount in words) (PhP _____).00).

Company Name: _____

Authorized Representative: _____

Signature: _____

Position: _____

Contact No.: _____

Email Add: _____



Office of the Presidential Adviser on the Peace Process

TERMS OF REFERENCE

OPAPP WiFi Upgrade Project

TABLE OF CONTENTS

1	PROJECT OVERVIEW.....	3
2	PROJECT OBJECTIVES	3
3	TECHNICAL REQUIREMENTS	
	A. General Requirements.....	3
	B. Detailed Technical Requirements.....	3
	C. Technical Support and Warranty.....	4
4	PROJECT DURATION	5
5	MANDATORY TECHNICAL REQUIREMENTS/QUALIFICATIONS	5
6	PAYMENT SCHEDULE.....	5
7	APPROVED BUDGET	5
8	POST-QUALIFICATION.....	5
9	TESTING AND EVALUATION.....	5

I. PROJECT OVERVIEW

The name of this project is **OPAPP WiFi Upgrade Project**.

II. PROJECT OBJECTIVE

The project aims to procure Wireless Access Point devices to upgrade the existing outdated standalone/uncontrolled WiFi devices of the Office Presidential Adviser on the Peace Process (OPAPP).

III. TECHNICAL REQUIREMENTS

A. General Requirements

The Project requires for the procurement of the following:

Quantity	Unit	ITEM
26	unit	Wireless Access Point w/ PoE Injector Adapter

B. Detailed Technical Requirements (Minimum)

Quantity	ITEM	SPECIFICATION
26	Access Point	Speed:450Mbps @ 2.4GHz / 1300Mbps @ 5GHz
		BSSID:Up to Four per Radio
		Range:122 meters (400 ft)
		Concurrent Clients:200+
		Gigabit Ethernet:Dual Gigabit Port
		WiFi Standards:802.11 a/b/g/n
		Wireless Security:WEP, WPA-PSK, WPA-Enterprise (WPA/WPA2, TKIP/AES)
		VLAN:802.1Q
		Advanced QoS:Per-User rate limiting
		WiFi Multi-media (WMM):Voice, Video, Best Effort, and Background
		Guest Traffic Isolation:Supported
		Simultaneous Dual Band:Yes / 2.4GHz / 5GHz
		Power Over Ethernet:48V Passive PoE / 802.3af PoE (PoE Injector included)
		Wireless Antenna:Dual-band 2x2 and 3x3 MIMO technology

		Mounting:Wall/Ceiling (Kits included)
		<p>WiFi Controller Features</p> <ul style="list-style-type: none"> • Breakthrough RF Map – monitor and analyze radio frequencies for optimal Access Point placement, configuration and troubleshooting. • Detailed Analytics – configurable reporting and analytics to manage large user population and expedite troubleshooting • Wireless Uplink – supports up to four (4) wireless downlink on a single operating band • Guest Portal/Hotspot Support – built-in support for voucher-based authentication and built-in hotspot manager for voucher creation and guest management • Multi-Site Management – multiple site management, distributed deployments and multi-tenancy for managed service providers. • WLAN Groups – manage flexible configurations of large deployments. Create multiple WLAN groups and assign them to an AP's radio.

C. TECHNICAL SUPPORT AND WARRANTY

Quality assurance is expected from the SUPPLIER, such that any error or fault in any hardware, peripherals, pre-installed mandatory software and installation tools delivered during the implementation shall be acted upon, resolved, mitigated and/or replaced accordingly at no cost to the organization. Likewise, upon final project acceptance, the SUPPLIER is required to after sales service and assurance that all equipment and installation are accurate, complete, operable, uncompromised, and error-free during warranty period.

Device Warranty includes 1-Year Parts, 1-Year Labor, 1-Year Onsite support with next business day response.

IV. PROJECT DURATION

The project's duration shall not be more than the specified number of days in the Schedule of Activities. The Supplier is expected to follow the scheduled delivery strictly. Extending the period of delivery (45 days from Notice to Proceed) of the

equipment and supplies will subject the Supplier to damages as provided under existing Philippine laws.

V. APPROVED BUDGET

The Approved Budget for the Contract (ABC) for the Project is Three Hundred Sixty Thousand Pesos (Php360,000).

VI. Payment Schedule

Payment shall be made after submission of billing statement.

VII. SCHEDULE OF ACTIVITIES

Activities	Timeline	Remarks
Delivery of the Items	45 days after Notice to Proceed	The location of the delivery shall be at Agustin I Bldg., Emerald Ave., Ortigas Center, Pasig City
Inspection as to Quantity and Specification	1- 3 days	Inspection Committee and End-user Technical Representatives shall inspect the delivered items
Test and Evaluation	1 to 3 days	Inspection Committee and End-user Technical Representative shall test and evaluate the delivered items
Acceptance	1 to 3 days	Acceptance of the deliverables
Users Training	To be scheduled by OPAPP	Supplier to issue Affidavit of Undertaking to conduct User's training, and shall be in-charged on processing all related requirements.

VIII. POST-QUALIFICATION

The Post-qualification of the items to be delivered will be based on the submitted proposal and other supporting documents.

IX. TESTING AND EVALUATION

The visual test, conformity with the specifications, and functionality test shall be conducted in accordance with the Terms of Reference.