



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

14 November 2019

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), invites interested Suppliers/Contractors to submit their *lowest* and *responsive* quotation for the procurement of Anti-Virus Software. Details of which are as follows:

A. Name of the Project	Anti-Virus Software
B. Source of Fund	F.Y. 2019.
C. Approved Budget for the Contract (ABC)	Four Hundred Thousand Pesos (PhP400,000.00)
D. Mode of Procurement	Negotiated Procurement-Small Value Procurement (R.A. 9184).
E. Technical Requirements	➤ Please see Annex "A".
F. Documentary Requirements: <i>these shall be submitted on or before the deadline for submission of bids.</i>	1) PhilGEPS Registration Number/ Certificate; 2) Mayor's/ Business Permit; 3) Latest Income/ Business Tax Return (Tax Clearance will not be accepted); 4) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;

I. Terms & Conditions

- a) The ABC is inclusive of applicable taxes.
- b) Bid offer exceeding the ABC shall be automatically disqualified.
- c) The bid offer must be valid for thirty (30) calendar days upon receipt by the procuring entity.
- d) Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.

If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid.

- e) Bids must be submitted in a sealed envelope with the (i) bidder's complete (postal) address; (ii) telephone number, fax and email address printed under its postal address; & (iii) the name of the project must be indicated in the center-uppermost.

Unsealed bids nor bids sent through email will not be accepted/ honored.

- f) All quotations must be inclusive of all applicable fees, and not subject to price escalation in case there will be an Order increasing the daily minimum wage.
- g) Subcontracting is not allowed.

II. Delivery Site

Office of the Presidential Adviser on the Peace Process
Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center Pasig City

III. Terms of Payment

Payment shall be made to the supplier or distributor upon complete delivery and installation and issuance of billing statement.

IV. Warranty

Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.

V. Deadline of Submission of Bids

Bids/Quotations must be submitted on or before NOV 25 2019, 12 noon.

VI. Submit your bids at:


BAC Secretariat's Office
6th Floor, Agustin I Bldg.
F.Ortigas Jr. Road
Ortigas Center
Pasig City

The OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

The contract will be awarded to the *lowest quotation* and *responsive* to our specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0701 local 818, or at opapp.bacsec@gmail.com.

Sincerely,



Alain A. Ebuén
OIC-ICTU

Noted by:



Linda N. Cañete
CAO - PSS

x-----x

After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is (Please fill-in details: amount in words) (Php _____).00).

Company Name: _____
Authorized Representative: _____
Signature: _____
Position: _____
Contact No.: _____
Email Add: _____



Office of the Presidential Adviser on the Peace Process

TERMS OF REFERENCE

PROCUREMENT OF ANTIVIRUS SOFTWARE

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I. PROJECT OVERVIEW

The name of this project is **Procurement of Antivirus Software.**

II. PROJECT OBJECTIVE

The project aims to procure antivirus software for the Office Presidential Adviser on the Peace Process (OPAPP).

III. TECHNICAL REQUIREMENTS

A. General Requirements

The Project requires for the procurement of the following:

Item	Type	Terms
Antivirus Software	Subscription	3 years

B. Detailed Technical Requirements (Minimum)

QTY	ITEM	SPECIFICATION
1 lot	Anti-virus (For 200 Users)	Cloud/On-Premise with Unified Management Console
	Type	Subscription for 3 years
	Features	<ul style="list-style-type: none">protects desktops, servers (physical and virtual) and mailboxesmulti-stage signature-less technologiesnext-gen layer in pre-execution, that uses specialized local machine models, behavior analysis techniques trained to spot hacking tools, exploits and malware obfuscation techniquesUses adaptive-layered architecture that includes endpoint controls, prevention, detection, remediation and visibilityMachine Learning Predicts and Blocks Advanced AttacksWith Scanning engine, Global Protective NetworkWith machine learning models and stealth attack detection technologySpecifically designed to detect advanced attacks and suspicious activities in the pre-execution stage

		<ul style="list-style-type: none"> • Provides pre-execution detection of advanced attacks by automatically sending files that require further analysis to cloud sandbox and taking remediation action based on the verdict • Process Inspector Detects and Stops Fileless Attacks • Behavior anomaly detection technology that provides protection against never-before-seen threats in the on-execution stage • Antivirus, Anti-Malware and Ransomware Protection • Two-way firewall with Intrusion Detection/Prevention • Search Advisor and Web filtering Data protection • Data protection • Userweb and application control • Network discovery and mass remote install option • Photon Technology Zero-Day Threat Protection • Zero-Day Threat Protection • Machine Learning Algorithm • Exploit prevention - Zero day Vulnerability -Unpatched vulnerability • Anti-Ransomware Vaccine • Real Time Process Monitoring • Clean Up- Automatic remediation • Hybrid Scanning with Light Engines • Device Control and USB scanning • Endpoint Security Relay • Endpoint Control • Monitoring Dashboard and Reports alerting • Forrester Wave Leader 2018 • Wins Outstanding Product of the Year from AV Comparatives • Flexible Licensing
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C. **Deployment Services**– Initial Installation and Configuration, Consultation and Recommendation on Best Practices.

D. **Training** – Knowledge transfer for at least five (5) personnel on installation and configuration including best-practices and remote deployment

E. TECHNICAL SUPPORT AND WARRANTY

Quality assurance is expected from the SUPPLIER, such that any error or fault in any hardware, peripherals, pre-installed mandatory software and installation tools delivered during the implementation shall be acted upon, resolved, mitigated and/or replaced accordingly at no cost to the organization. Likewise, upon final project acceptance, the SUPPLIER is required to after sales service and assurance that all equipment and installation are accurate, complete, operable, uncompromised, and error-free during the subscription period.

IV. PROJECT DURATION

The project's duration shall not be more than the specified number of days in the Schedule of Activities. The Service Provider is expected to follow the scheduled delivery strictly. Extending the period of installation (60 days from Contract Signing and Approval) will subject the Supplier to liquidated damages as stipulated in RA No. 9184.

V. APPROVED BUDGET

The Approved Budget for the Contract (ABC) of the service subscription is Four Hundred Thousand Pesos (Php 400,000.00).

VI. SCHEDULE OF ACTIVITIES

Activities	Timeline	Remarks
Delivery of the Service (Installation and Set-up)	15 days after Contract Signing	The location of the delivery and installation shall be at 10th Floor, Agustin I Bldg., Emerald Ave., Ortigas Center, Pasig City
Inspection, Test, Evaluation and Acceptance	1 to 3 days	Inspection Committee, TWG and ICTU shall test and evaluate the performance and speed of service

VII. POST-QUALIFICATION

The Post-qualification of the service to be provided will be based on the submitted proposal and other supporting documents.

VIII. TESTING AND EVALUATION

The visual test, conformity with the specifications, and functionality test shall be conducted in accordance with the Supplier's Proposal and Terms of Reference.