



**Office of the President of the Philippines**  
**OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS**

**REQUEST FOR QUOTATION**

21 August 2019

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), invites interested Suppliers/Distributor to submit their *lowest* and *responsive* quotation for Lease of Sound System with Installation. Details of which are as follows:

A. Name of the Project	<b>Lease of Sound System with Installation.</b>
B. Source of Fund	<b>General Appropriations Act 2019.</b>
C. Approved Budget for the Contract (ABC)	<b>Two Hundred Thirty Thousand Pesos (Php230,000.00).</b>
D. Mode of Procurement	<b>Negotiated Procurement-Small Value Procurement (R.A. 9184).</b>
E. Technical Requirements	<b>Please see Annex "A".</b>
F. Documentary Requirements	<b>1) PhilGEPS Registration Number/ Certificate; 2) Mayor's/ Business Permit; 3) Latest Income/ Business Tax Return (Tax Clearance will not be accepted); 4) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;</b>

**I. Terms & Conditions**

- a) The ABC is inclusive of applicable taxes, delivery charges and other pertinent fees that the supplier may have to pay.
- b) Bid offer exceeding the ABC shall be automatically disqualified.
- c) The bid offer must be valid for forty-five (45) calendar days upon receipt by the procuring entity.
- d) Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.

If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid.

- e) Bids must be submitted in a sealed envelope with the (i) bidder's complete (postal) address; (ii) telephone number, fax and email address printed under its postal address; & (iii) the name of the project must be indicated in the center-uppermost.

Unsealed bids nor bids sent through email will not be accepted/ honored.

- f) All quotations must be inclusive of all applicable fees, and not subject to price escalation in case there will be an Order increasing the daily minimum wage.

- g) Subcontracting is not allowed.

**II. Schedule of Set-Up**

31 Aug. 2019 to 1 September 2019

**III. Venue for Installation**

World Peace Bell  
QC Memorial Circle  
Quezon City

**IV. Terms of Payment**

The Procuring Entity shall process full payment upon submission of the billing statement.

**V. Liabilities**

The Procuring Entity shall not be liable to the lessor for any equipment that might be damaged or destroyed as a result of using the same during the activity.

**VI. Deadline of Submission of Bids**

Bids/Quotations must be submitted on or before AUG 27 2019, 5pm.

**VII. Submit your bids at:**

BAC Secretariat's Office  
6<sup>th</sup> Floor, Agustin I Bldg.  
F.Ortigas Jr. Road  
Ortigas Center  
Pasig City

The OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

The contract will be awarded to the *lowest quotation* and *responsive* to our specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0701 local 818, or at [opapp.bacsec@gmail.com](mailto:opapp.bacsec@gmail.com).

Sincerely,

  
**Afril Satioquia Apolinar**  
AO III - FAS

Noted by:

  
**Lalaine P. Cortes**  
Director III - HRMO

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*After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is (Please fill-in details: amount in words) (PhP \_\_\_\_\_).00).*

Company Name: \_\_\_\_\_  
Authorized Representative: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Position: \_\_\_\_\_  
Contact No.: \_\_\_\_\_  
Email Add: \_\_\_\_\_

## Technical Requirements

Lease and Installation of the following:

### Audio

- Speakers 4 units
- Monitor speakers 4 units
- Delay speakers 4 units
- Digital mixer 1 unit
- Dual sub speakers 2 units
- Power amplifiers 14 units
- Loud speaker management 1 unit
- Reverb 1 unit
- Compressor/ limiter 2 units
- Microphones 8 units
- Mic stands 8 units
- Tripod 4 units

### Lighting System

- Led quartz lamp 16 units
- Led par 64 rgbw 16 units
- Power distribution 1 box
- Dmx control 1 unit

### Video System

- 9x12 led wall screen p3 1 set
- Scaler 1 unit
- Tv monitor 14" screen 1 unit
- Roland v40hd switcher 1 unit
- Led platform 4x12x4ft 1 set
- Patch cable 1 box
- Dvd player 1 unit
- Laptop for led use 1 unit
- 55" smart tv 2 units

### Roofing System

- 20x120ft. Canopy roofing 1 set
- Canopy (for 20x120ft.) 1 set
- Base plate 12 units
- Aluminum trusses 300x300mm. 46 units
- Aluminum corner block 8 units
- 8x12ft. Stage 1 set

### Generator

- 150 kva silent type generator (w/ 10hrs. Fuel): 1 unit
- Mainline 1 unit

- 2) The Procuring Entity shall provide necessary permits to the Contractor.
- 3) Transportation of all the equipment from the lessors warehouse to the venue of the activity shall be borne by the Contractor.
- 4) Manpower for the installation shall be for the account of the Contractor.