



**Office of the President of the Philippines**  
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

**REQUEST FOR QUOTATION**

10 June 2019

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), invites interested bidders to submit their *lowest* and *responsive* quotation for supply and delivery of printer and ink cartridges. Details of which are as follows:

A. Name of the Project	<b>Procurement, Supply, &amp; Delivery of one (1) unit of printer and ink cartridges.</b>
B. Source of Fund	<b>F.Y. 2019.</b>
C. Approved Budget for the Contract (ABC)	<b>One Hundred Ten Thousand Pesos (PhP110,000.00).</b>
D. Mode of Procurement	<b>Negotiated Procurement-Small Value Procurement (R.A. 9184).</b>
E. Technical Requirements	<b>➤ Please see Annex "A".</b>
F. Documentary Requirements	<b>1) PhilGEPS Registration Number/ Certificate; 2) Mayor's/ Business Permit; 3) Latest Income/ Business Tax Return (Tax Clearance will not be accepted); 4) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;</b>

**I. Terms & Conditions**

- a) The ABC is inclusive of applicable taxes.
- b) Bid offer exceeding the ABC shall be automatically disqualified.
- c) The bid offer must be valid for thirty (30) calendar days upon receipt by the procuring entity.

- d) Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.

If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid.

- e) Bids must be submitted in a sealed envelope with the (i) bidder's complete (postal) address; (ii) telephone and fax number, and email address printed under its postal address; & (iii) the name of the project must be indicated in the center-uppermost.

Unsealed bids nor bids sent through email will not be accepted/ honored.

- f) All quotations must be inclusive of all applicable fees, and not subject to price escalation.
- g) Subcontracting is not allowed.
- h) Bid modification is allowed only before the deadline of submission of bids.

**II. Delivery Period**

Within fifteen (15) calendar days from receipt of Job Order.

**III. Place of Delivery**

6<sup>th</sup> Floor Agustin I Bldg.  
F.Ortigas Jr. Road (former Emerald Ave.)  
Ortigas Center, Pasig City

**IV. Terms of Payment**

Payment shall be made to the supplier or distributor upon delivery of all units subject of this procurement and upon issuance and receipt of the billing statement by the OPAPP.

**V. Warranty**

Replacement of defective item/s shall be made within seven (7) days from receipt of the supplier or distributor of the formal written notice.

**VI. Deadline of Submission of Bids**

Bids/Quotations must be submitted on or before JUN 17 2019, 5pm.

**VII. Submit your bids at:**  
BAC Secretariat's Office  
6<sup>th</sup> Floor, Agustin I Bldg.  
F.Ortigas Jr. Road  
Ortigas Center  
Pasig City

The OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.


The contract will be awarded to the *lowest quotation* and *responsive* to our specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0701 local 818, or at [opapp.bacsec@gmail.com](mailto:opapp.bacsec@gmail.com).

*Sincerely,*

  
**Liana Joyce D. Parungao**  
AO II - PSS

Noted by:

  
**Linda N. Cañete**  
CAO-PSS

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*After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is \_\_\_\_\_ (Please fill-in details: amount in words) (PhP \_\_\_\_\_ .00).*

Company Name:	_____
Authorized Representative:	_____
Signature:	_____
Position:	_____
Contact No.:	_____
Email Add:	_____

<b>Print</b>		
Maximum Printing Resolution	4800 (horizontal) x 2400 (vertical) dpi	
Photo Lab Quality Speed	A3+: Approx. 1m 30s (PT-101, PP-201, SG-201, LU-101)	
Print Speed	<i>Photo (11 x 14" image on A3+ with Border)*1</i>	
	Colour PT-101	Approx. 1min. 30secs.
	Black and White PT-101	Approx. 2mins. 55secs.
	Color PP-201	Approx. 1min. 30sec.
	Black and White PP-201	Approx. 2mins. 55secs.
	Color SG-201	Approx. 1min. 30secs.
	Black and White SG-201	Approx. 2mins. 55secs.
	Color LU-101	Approx. 1min. 30secs.
	Black and White LU-101	Approx. 2mins. 55secs.
	<i>Photo (8 x 10" image on A4 with Border)*1</i>	
	Color PT-101	Approx. 51secs.
	Color SG-201	Approx. 52secs.
	Color LU-101	Approx. 52secs.
	<i>Photo (4 x 6" image)*1</i>	
	Colour / PT-101 / Borderless	Approx. 34secs.
Printable Area	Borderless Printing*2:	Top / Bottom / Right / Left margin: each 0mm (Supported Paper Size: A3+ / A3 / A4 / LTR / 14 x 17" / 10 x 12" / 8 x 10" / 5 x 7" / 4 x 6")
	Bordered Printing:	Top margin: 5mm, Bottom margin: 5mm, Left / Right margin: 3.4 mm (LTR / LGL: Left: 6.4mm, Right: 6.3mm)  When printing on Fine Art Paper: Top margin: 30mm / Bottom margin: 30mm
Recommended Printing Area	Top margin: 37mm / Bottom margin: 37mm	
Paper Size	A3+, A3, A4, A5, B5, LTR, LGL, LDR, 4 x 6", 5 x 7", 8 x 10", Envelopes (DL, COM10)	
<b>Ink</b>		
Ink Cartridge Configuration (8)	8 separate ink tanks: CLI-42BK (Black) CLI-42GY (Grey) CLI-42LGY (Light Grey) CLI-42C (Cyan) CLI-42M (Magenta) CLI-42Y (Yellow) CLI-42PC (Photo Cyan) CLI-42PM (Photo Magenta)	

Ink Tanks Life	10x15 photo <sup>1</sup> Black: 900 photos* Grey: 492 photos* Light Grey: 835 photos* Cyan: 600 photos* Magenta: 416 photos* Yellow: 284 photos Photo Cyan: 292 photos Photo Magenta: 169 photos A3+ photo <sup>2</sup> Black: 65 photos* Grey: 70 photos* Light Grey: 111 photos* Cyan: 58 photos* Magenta: 48 photos Yellow: 51 photos Photo Cyan: 60 photos* Photo Magenta: 37 photos *Estimated Supplemental Yield		
<b>Paper Handling</b>			
Paper Handling (Rear Tray) (Maximum Number)	Plain Paper High Resolution Paper (HR-101N) Photo Paper Pro Platinum (PT-101) Photo Paper Plus Glossy II (PP-201) Photo Paper Pro Luster (LU-101) Photo Paper Plus Semi-Gloss (SG-201) Matte Photo Paper (MP-101) Photo Sticker (PS-101) Envelope T-Shirt Transfer (TR-301) Other Fine Art Paper Other Glossy Paper	A3, A4, A5, B4, B5, LTR, LGL, LDR = 150 A4, A3 4 x 6" = 20, A3, A4, A3+ = 1 4 x 6" = 20, A3, A4, A3+ = 1 A3, A4, A3+ = 1 4 x 6" = 20, A3, A4, 8 x 10" = 10, A3+ 4 x 6" = 20, A3, A4 1 European DL/US Com. #10 = 10 1 A3+, A3, A4, LTR = 1 A3+, A3, A4, LTR = 1	
Paper Handling (Manual Feed Slot) (Maximum Number) (Maximum Number = 1 sheet each)	Photo Paper Pro Platinum (PT-101) Photo Paper Plus Glossy II (PP-201) Photo Paper Pro Luster (LU-101) Photo Paper Plus Semi-gloss (SG-201) Matte Photo Paper (MP-101) Fine Art Paper "Museum Etching" (FA-ME1) Other Fine Art Paper Other Glossy Paper	A3+, A3, A4 A3+, A3, A4 A3+, A3, A4 A3+, A3, A4, 8 x 10" A3, A4 A3+, A3, A4 A3+, A3, A4, LTR = 1 A3+, A3, A4, LTR = 1	
Paper Weight	Rear Tray: Manual Feed Slot:	Canon specialty paper: Max paper weight: Approx. 300g/m2 (Photo Paper Pro Platinum PT-101) Canon specialty paper: Max paper weight: Approx. 350g/m2, Up to 0.6mm	
<b>Network</b>			
Protocol	TCP / IP		
Wired LAN	Network Type: Data Rate: Network Type:	IEEE802.3u (100BASE-TX) / IEEE802.3 (10BASE-T) 100Mbps / 10M (auto switchable) IEEE802.11n / IEEE802.11g / IEEE802.11b	

Wireless LAN	Frequency Band:	2.4GHz	
	Data Rate (Standard Value)*3:	IEEE802.11n: 150Mbps IEEE802.11g: 54 Mbps IEEE802.11b: 11 Mbps	
	Range:	Indoor 50m (depends on the transmission speed and conditions)	
	Security:	WEP64/128bit, WPA-PSK (TKIP/AES), WPA2-PSK (TKIP/AES)	
<b>System Requirements</b> (Please visit <a href="http://www.canon-asia.com">www.canon-asia.com</a> to check OS compatibility and to download the latest driver updates)			
Windows:		Windows 8 / Windows 7 / Windows Vista / Windows XP	
Macintosh:		Mac OS X v10.5 or later	
<b>General</b>			
Interface	Wireless LAN b/g/n, Ethernet 10/100, USB 2.0 Hi-Speed, Pictbridge		
Operating Environment	Temperature:	5 - 35°C	
	Humidity:	10 - 90% RH (no dew condensation)	
Storage Environment	Temperature:	0 - 40°C	
	Humidity:	5 - 95% RH (no dew condensation)	
Acoustic Noise (PC Print)	Photo (4 x 6")*4	Approx. 38.5dB(A)	
Power	AC 100-240V, 50/60Hz		
Power Consumption	Standby: (Wireless LAN connection to PC)	Approx. 2.3W	
	Printing (Wireless LAN connection to PC)*5	Approx. 19W	
Environment	Regulation:	RoHS (EU, China), WEEE (EU)	
Dimension (W x D x H)	Approx. 689 x 385 x 215mm		
Weight	Approx. 19.7kg		

## INK Cartridges

Type of Ink Cartridges	Quantity
CLI-42BK (Black)	15
CLI-42GY (Grey)	15
CLI-42LGY (Light Grey)	15
CLI-42C (Cyan)	20
CLI-42M (Magenta)	20
CLI-42Y (Yellow)	20
CLI-42PC (Photo Cyan)	20
CLI-42PM (Photo Magenta)	20