



Office of the President of the Philippines
OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS

REQUEST FOR QUOTATION

23 July 2018

The Office of the Presidential Adviser on the Peace Process (OPAPP), through its Bids & Awards Committee (BAC), invites interested suppliers or distributors, to submit *lowest* and *responsive* quotation for the supply, delivery, and installation of one (1) unit of 2HP Wall-Mounted Type Aircondition. Details of which are as follows:

- | | |
|---|---|
| A. Name of the Project | Procurement, Supply, & Installation of one (1) brand new unit of 2HP Wall-Mounted Type Aircondition. |
| B. Source of Fund | General Appropriations Act of 2018. |
| C. Approved Budget for the Contract (ABC) | Seventy Thousand Two-Hundred Fifty Pesos (PhP70,250.00). |
| D. Mode of Procurement | Negotiated Procurement-Small Value Procurement (R.A. 9184). |
| E. Technical Requirements | Please see Annex "A". |
| F. Documentary Requirements | 1) PhilGEPS Registration Certificate;
2) Mayor's/ Business Permit;
3) Latest Income/ Business Tax Return;
4) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;
5) Detailed matrix of compliance or brochure or product catalog. |
- I. Terms & Conditions**
- a) The ABC is inclusive of applicable taxes.
 - b) Bid offer exceeding the ABC shall be automatically disqualified.
 - c) The bid offer must be valid for Thirty (30) calendar days upon receipt by the procuring entity.
 - d) Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.

If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid.

- e) Bids must be submitted in a sealed envelope with the (i) bidder's complete (postal) address; & (ii) telephone number, fax and email address printed under its postal address.

Unsealed bids will not be accepted.

- f) All quotations shall be considered as fixed price and not subject to price escalation during contract implementation.
- g) Subcontracting is not allowed.
- h) The procuring entity may require the supplier/distributor for product demonstration to determine the technical compliance of the latter's product.

II. Terms of Payment

Payment shall be processed and made once Inspection and Acceptance has been issued to the supplier or distributor.

III. Warranty

- a) *Replacement Warranty*: Replacement of defective unit/s shall be within thirty (30) days from delivery. The thirty (30) day period shall commence from the date in the delivery receipt.

- b) *Warranty on parts and services*: 1 year from the date in the delivery receipt.

IV. Place of Delivery & Acceptance:

6th Floor, Agustin I Bldg.,
F. Ortigas Jr. Road
Ortigas Center
Pasig City

V. Delivery Period & Installation

Delivery must be within fifteen (15) days from receipt of Notice to Proceed.

Installation must commence on or before thirty (30) days from receipt of Notice to Proceed.

VI. Deadline of Submission of Bids

Bids/Quotations must be submitted on or before
15 AUGUST 2018 4:00pm.

The OPAPP reserves the right to reject any and all quotations or bids, declare a failure of bidding or not award the contract in accordance with Section 41 of the IRR of R.A. 9184.

The contract will be awarded to the *lowest quotation* and *responsive* to our specifications and requirements.

For further inquiries, please coordinate with the BAC Secretariat at telephone number (02) 636 0701 local 818.

Sincerely,



CONRADO E. FRANCISCO
AO II - PSS

Approved by:



PAULMARK R. MARTINEZ
BAC Secretariat

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After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is _____ (Please fill-in details: amount in words) _____ (Php _____ .00).

Company Name: _____

Authorized Representative: _____

Signature: _____

Position: _____

Contact No.: _____

Address: _____

TECHNICAL SPECIFICATIONS

A. Brand New Wall Mounted Split Type Air Conditioner including its

Features	
HP	2HP
R410A Refrigerant	

B. Materials

Materials	
<ol style="list-style-type: none"> 1. Water pump 2. Copper pipes 3. Insulation tubes 4. Electrical wires 5. Moldflex 6. Polyurethane tape 7. Fabrication of angle 8. Bar aircon bracket 9. Other materials necessary for the completion of this project. 	<ul style="list-style-type: none"> ➤ Number sufficient for the immediate completion of this project

C. Other requirements

- 1) Installation of water pump including pvc pipes from the location of the aircon to the designated location for condenser.
- 2) Installation of electrical feeder line.
- 3) Other works necessary for the immediate completion of this project.