

**PHILIPPINE BIDDING DOCUMENTS**

**Procurement of  
Service Vehicles for  
the OPAPP**

Government of the Republic of the Philippines

## TABLE OF CONTENTS

SECTION I. INVITATION TO BID .....	3
SECTION II. INSTRUCTIONS TO BIDDERS.....	4
SECTION III. BID DATA SHEET .....	33
SECTION IV. GENERAL CONDITIONS OF CONTRACT.....	37
SECTION V. SPECIAL CONDITIONS OF CONTRACT .....	53
SECTION VI. SCHEDULE OF REQUIREMENTS .....	59
SECTION VII. TECHNICAL SPECIFICATIONS .....	60
SECTION VIII. BIDDING FORMS .....	61
SECTION IX. FOREIGN-ASSISTED PROJECTS .....	73

## *Section I. Invitation to Bid*



**Office of the President of the Philippines**  
**OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS**

**INVITATION TO BID FOR PURCHASE OF VEHICLES**

1. The Office of the Presidential Adviser on the Peace Process (OPAPP), through the General Appropriations Act of 2017 (GAA 2017) intends to apply the sum Twelve Million Pesos (PhP12,000,000.00), being the Approved Budget for the Contract (ABC) to payments under the contract for the purchase of service vehicles. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The OPAPP now invites bids for the purchase of Service Vehicles. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during office hours from Mondays to Fridays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on 28 Sept. 2017 to 23 October 2017 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of twenty-five thousand pesos [PhP25,000.00].

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

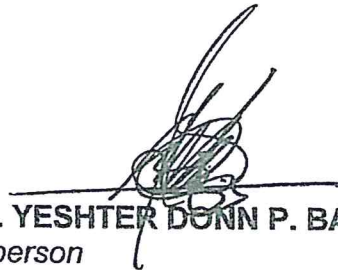


6. The OPAPP will hold a Pre-Bid Conference on 9 October 2017, 10 o'clock in the morning at Kapayapaan Conference Room, 7<sup>th</sup> Floor, Agustin I Bldg., F. Ortigas Jr. Road, Ortigas Center, Pasig City, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before 23 October 2017, 9am. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on 23 October 2017, 10am at 7<sup>th</sup> Floor, Agustin I Bldg., F. Ortigas Jr. Road, Ortigas Center, Pasig City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The OPAPP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Paulmark R. Martinez  
BAC Secretariat  
6<sup>th</sup> Floor, Agustin I Bldg.  
F. Ortigas Jr. Road, Ortigas Center,  
Pasig City  
Telephone no. (02) 636 0701 local 818



**ATTY. YESHTER DONN P. BACCAY**  
*Chairperson*  
Bids & Awards Committee