



**Office of the President of the Philippines**  
**OFFICE OF THE PRESIDENTIAL ADVISER ON THE PEACE PROCESS**

**REQUEST FOR QUOTATION**

2 November 2017

The Office of the Presidential Adviser on the Peace Process (OPAPP) through its Bids & Awards Committee (BAC), invites interested bidders for the Small Value Procurement of thirteen (13) units of desktop computers. Details of which are as follows:

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| <b>A. <i>Name of the Project:</i></b>                    | Procurement, Supply & Delivery of thirteen (13) units of desktop computers.  |
| <b>B. <i>Source of Fund:</i></b>                         | General Appropriations Act (GAA) of 2017   |
| <b>C. <i>Approved Budget for the Contract (ABC):</i></b> | Nine Hundred Twenty-Five Thousand Pesos (PhP925,000.00)  |
| <b>D. <i>Mode of Procurement:</i></b>                    | Negotiated Procurement- <i>Small Value Procurement (R.A. 9184)</i> .   |
| <b>E. <i>Minimum Technical Specifications</i></b>        | Please see Annex "A".  |
| <b>F. <i>Documentary Requirements:</i></b>               | <ol style="list-style-type: none"><li>1) Mayor's/ Business Permit;</li><li>2) PhilGEPS Registration Certificate;</li><li>3) Latest Income/ Business Tax Return;</li><li>4) Omnibus Sworn Statement in accordance with sec. 25.3 of the 2016 IRR of RA 9184;</li><li>5) Detailed matrix of compliance or brochure.</li></ol>  |
| <b>G. <i>Terms and Conditions</i></b>                    | <ol style="list-style-type: none"><li>1. The ABC is inclusive of applicable taxes.</li><li>2. Bid offer exceeding the ABC shall be automatically disqualified.</li><li>3. The bid offer must be valid for Thirty (30) calendar days upon receipt by the procuring entity.</li><li>4. The HoPE or its duly authorized representative reserves the right to invoke sec. 41 of the 2016 IRR of RA 9184.</li></ol> |

5. Documentary requirements must be submitted on or before the deadline of submission of bids. Late bids will not be accepted.
6. If you intend to send your bids through a courier, please ensure that we shall receive it before the deadline of submission of bid ends.
7. Submit you bids in a sealed envelope with (i) your complete (postal) address; & (ii) telephone, fax and email address. Unsealed bids will not be accepted.
8. This documents may be downloaded from PhilGEPS website or from OPAPP's website (peace.gov.ph).
9. The cost of these bidding documents per GPPB Resolution 4-2012, dated 24 February 2012, is Five Hundred Thousand Pesos (PhP500.00), payable upon submission of bids.
10. The assigned PhilGEPS Reference Number of the procurement must be indicated at the upper right portion of the envelope.
11. Place of Delivery & Acceptance:  
5<sup>th</sup> Floor, Agustin I Bldg.,  
F. Ortigas Jr. Road  
Ortigas Center  
Pasig City
12. Deadline of Submission of Bids: 14 Dec. 2017, 4:30pm.
13. Delivery Period: Within 15 days from receipt of Notice to Proceed.

The contract will be awarded to the **lowest quotation** and **responsive** to our specifications and requirements. Please submit your quotation, duly signed by your representative, in a sealed envelope address to PAULMARK R. MARTINEZ 6<sup>th</sup> Agustin 1 Bldg. F. Ortigas Jr. Road, Ortigas Center, Pasig City.

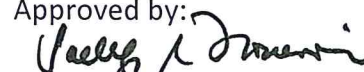
Sincerely,



LIAN JOYCE PARUNGAO

PSS

Approved by:



JOCELYN R. NOVENARIO

PPO IV

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*After having carefully read and accepted your terms and conditions, our best offer for the procurement of the above listed goods is \_\_\_\_\_ (Please fill-in details: amount in words) \_\_\_\_\_ (PhP \_\_\_\_\_ .00).*

Company Name: \_\_\_\_\_  
Authorized Representative: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Position: \_\_\_\_\_  
Contact No.: \_\_\_\_\_  
Address: \_\_\_\_\_

## Annex "A"

- Intel Core i5 7400, 4 cores, 6MB cache, 3.0GHz
- Intel B250 Express Chipset
- 8GB DDR4
- 1TB HDD 7200RPM
- 16x DVDWriter (SATA)
- Intel HD Graphics 630
- LAN: Gigabit Ethernet

Monitor: 21.5"

Front:

- Audio jacks: 2
- USB 2.0 ports: 2
- USB 3.1 Gen 1 ports: 2

Rear

- D-Sub port: 1
- HDMI port: 1 out
- Display ports: 2
- Parallel port: 1
- COM port: 1
- LAN port:1
- PS/1 ports: 1
- Audio jacks:3
- USB 2.0 ports: 2
- USB 3.1 Gen 1 ports: 4

Office Home and Business 2016

- 32-bit/x64 English P2 1 Licensed (Word, Excel, Powerpoint).

Windows Pro 10 64Bit